

SEPTEMBER 21, 2009

REGULAR MEETING  
BOARD OF EDUCATION  
CANTON UNION SCHOOL DISTRICT NO. 66

The regular meeting of the Board of Education of Canton Union School District No. 66 was held in the boardroom at the Administration Office, located at 20 West Walnut Street, Canton, Illinois, on Monday, September 21, 2009.

1. CALL TO ORDER

President Marion Kuzniar called the regular meeting to order at 7:00 P.M. in the boardroom at the Administration Office.

2. ROLL CALL

Board members present and answering roll call were: Ed Bugos, Lori Coleman, Pete Franciskovich, Marion Kuzniar, Laurie Martin and Tom Snowman. Absent was board member Ben Bishop.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

President Kuzniar led the audience in the Pledge of Allegiance to the flag.

4. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

5. GOOD NEWS ITEMS

Under Good News Items: 1) The open house events were well-attended and a great success at all district schools; 2) Homecoming was a great week for students and staff; 3) Superintendent Webb visited all classrooms and was impressed with the professionalism of all building staff; and 4) Staff continues to be very positive despite the headaches of the new administrative software and technology. Jason Parsons and Don Howell are involved and handling all the issues.

6. RECOGNITION OF AUDIENCE REQUESTS FOR PRESENTATION ON AGENDA ITEMS

There were no audience requests for presentation on agenda items.

7. CONSENT AGENDA - CONSIDER APPROVAL OF ALL ITEMS NOTED (\*) AS INCLUDED ON THE CONSENT AGENDA

Bugos moved to approve the Consent Agenda as presented. Snowman seconded. Voting yes by roll call were board members Bugos, Snowman, Coleman, Franciskovich, Martin, and Kuzniar. Motion carried.

\*8. MINUTES

The minutes of the special meeting on August 17, 2009; regular meeting and executive session on August 17, 2009; special meeting and executive session on August 31, 2009; and Board Policy

Governance Committee meeting on September 9, 2009 were approved as presented under the Consent Agenda. (On File)

\*9. FINANCIAL ACTIVITY

The September bills and payroll and the August treasurer's report were approved as presented under the Consent Agenda. (On File)

\*10. PERSONNEL

A. Retirements/Leaves/Resignations

1. Retirement, Celia Beam, Kindergarten Teacher, Westview Elementary School, Effective the end of the 2011-2012 School Year
2. Retirement, Lynn Jochums, Special Education Teacher, Canton High School, Effective the end of the 2010-2011 School Year
3. Retirement, Martha Harr, English Teacher, Canton High School, Effective the end of the 2011-2012 School Year
4. Retirement, Julie Jenkins, Grade 5 Teacher, Ingersoll Middle School, Effective the end of the 2012-2013 School Year
5. Retirement, John McCance, Art Teacher, Ingersoll Middle School, Effective the end of the 2011-2012 School Year
6. Retirement, Pat Daugherty, Elementary Music Teacher, Lincoln and Westview Elementary Schools, Effective the end of the 2010-2011 School Year
7. Leave of Absence, Diane Adkins, Paraprofessional, Ingersoll Middle School, Effective October 8, 2009 through October 24, 2009
8. Medical Leave, Larry Jackson, Maintenance, From October 5, 2009 to approximately November 30, 2009

The retirement of Celia Beam (Kindergarten Teacher, Westview Elementary School) effective the end of the 2011-2012 School Year; Lynn Jochums (Special Education Teacher, Canton High School) effective the end of the 2010-2011 School Year; Martha Harr (English Teacher, Canton High School) effective the end of the 2011-2012 School Year; Julie Jenkins (Grade 5 Teacher, Ingersoll Middle School) effective the end of the 2012-2013 School Year; John McCance (Art Teacher, Ingersoll Middle School) effective the end of the 2011-2012 School Year; and Pat Daugherty (Elementary Music Teacher, Lincoln and Westview Elementary Schools) effective the end of the 2010-2011 School Year was approved as presented under the Consent Agenda. (On File)

The leave of absence of Diane Adkins (paraprofessional, Ingersoll Middle School) effective October 8, 2009 through October 24, 2009 was approved as presented under the Consent Agenda. (On File)

The medical leave of Larry Jackson (maintenance) from October 5, 2009 to approximately November 30, 2009 was approved as presented under the Consent Agenda. (On File)

B. Employment

1. Brenda Rose, Paraprofessional, Westview Elementary School
2. Sheila Coussens-Martin, Program Director for 21<sup>st</sup> Century Community Learning Centers Program

3. Diana Barnes, Site Coordinator for 21<sup>st</sup> Century Community Learning Centers Program

The employment of Brenda Rose as paraprofessional at Westview Elementary School) and Shelia Coussens-Martin as Program Director for the 21<sup>st</sup> Century Community Learning Centers Program was approved as presented under the Consent Agenda. (On File)

B. Transfers

No transfers.

C. Extracurricular

1. Resignation, Elaine Worrell, Science Olympiad Sponsor, Canton High School
2. Employment, Lynn Isbell, Science Olympiad Sponsor, Canton High School
3. Employment, Marla Diden, Cheerleading Sponsor, Ingersoll Middle School
4. Employment, Mark Rives, Freshman Boys Basketball Coach, Canton High School
5. Employment, Kevin Grimm, Freshman Girls Basketball Coach, Canton High School

The extracurricular resignation of Elaine Worrell (Science Olympiad Sponsor, Canton High School) was approved under the Consent Agenda. (On File)

The extracurricular employment of Lynn Isbell (Science Olympiad Sponsor, Canton High School), Marla Diden (Cheerleading Sponsor, Ingersoll Middle School), Mark Rives (Freshman Boys Basketball Coach, Canton High School), and Kevin Grimm (Freshman Girls Basketball Coach, Canton High School) was approved as presented under the Consent Agenda. (On File)

11. ACTION

A. Consider Approval of FFA National Convention Field Trip

Board policy states that field trips over 200 miles or overnight trips be approved by the board.

Franciskovich moved to approve the FFA field trip to the National Convention. Coleman seconded. Voting yes by roll call were board members Franciskovich, Coleman, Bugos, Martin, Snowman, and Kuzniar. Motion carried. (On File)

B. Consider Approval of FY 10 Annual Budget

Assistant Superintendent Robin Tonkin asked the board to approve the FY 09 Budget as presented at the 6:30 PM public hearing.

Franciskovich moved to approve the FY 10 Annual Budget. Martin seconded. Voting yes by roll call were board members Franciskovich, Martin, Bugos, coleman, Snowman and Kuzniar. Motion carried. (Attachment)

C. Consider Approval of Off-Site Location for Building Trades Project

Per attorney recommendation, Superintendent Webb asked the board to approve the off-site location for the building trades project with the City of Canton.

Franciskovich moved to approve the off-site location for the Building Trades project. Snowman seconded. Voting yes by roll call were board members Franciskovich, Snowman, Bugos, Coleman, Martin and Kuzniar. Motion carried. (On File)

- D. Consider Approval of Intergovernmental Agreement between the City of Canton and the Canton Union School District No. 66 for the Construction of 61 East Side Square, Canton, Illinois as part of “Rebuilding Downtown: Opportunity Through Partnership”

Superintendent Webb informed the board that the City of Canton would take action to approve the project on September 22, 2009, and that the agreement before the board contained a few modifications as recommended by the District 66 attorney Brian Braun.

Bugos moved to approve the Intergovernmental Agreement between the City of Canton and Canton Union School District No. 66 for the construction of 61 East Side Square, Canton. Martin seconded. Voting yes by roll call were board members Bugos, Martin, Coleman, Franciskovich, Snowman, and Kuzniar. Motion carried. (Attachment)

- E. Consider Approval of Wage Increase for Non-Certified Substitutes

Assistant Superintendent Tonkin asked the board to approve an increase to the non-certified substitute wage to \$9.25 per hour in an effort to be competitive with surrounding schools.

Bugos moved to approve the wage increase for non-certified substitutes as presented. Coleman seconded. Voting yes by roll call were board members Bugos, Coleman, Franciskovich, Martin, Snowman and Kuzniar. Motion carried. (On File)

## REPORTS

- A. Construction Projects Update

Assistant Superintendent Tonkin provided a review of routine building maintenance projects completed by district maintenance staff over the summer months. Life Safety projects and other maintenance work contracted out over the summer months was also reviewed. (On File)

- B. Extracurricular Vacancies

Superintendent Webb reported that the newspaper sponsor at Ingersoll Middle School is the only vacancy remaining.

## 13. DISCUSSION ITEMS

- A. Discuss New and Revised Board Policies – 1<sup>st</sup> Reading

Policy Governance Chairman Pete Franciskovich reported that it is the recommendation of the Policy Governance Committee to adopt the latest policy revisions as presented by the Illinois Association of School Boards Press Plus Services and as reviewed by the District 66 Board Policy Governance Committee for the following policies:

- 2:70-E Checklist for Filling Board Vacancies by Appointment (New)
- 2:260 Uniform Grievance Procedure
- 5:220 Substitute Teachers

The revisions will be presented for 2<sup>nd</sup> reading and action at the October 2009 regular board meeting. (On File)

B. Discuss Policy Restricting School Activities on Sunday

Superintendent Webb asked the board to give consideration to eliminating or decreasing the District 66 practice of holding student activities and/or student practices on Sundays. Following discussion, it was the consensus of the board to proceed with exploration of the suggestion and to gain a better understanding of the current use of Sundays for student activities. The board asked for an overview of current Sunday student activities, the regularity of the meetings, the number of students involved, and how other districts in our conference handle this situation. Input from the public and from club sponsors may be solicited.

C. Discuss October Board Retreat Outline/Overview

President Kuzniar led the board in a discussion of the upcoming board retreat. The retreat is scheduled for October 13, 2009 with the superintendent and the full board attending. Retreat discussion topics will focus on strategic planning, district goals, and goals for the superintendent. A follow-up retreat will be scheduled for the board and the administrative team. (On File)

D. Discuss Board Policy Affecting Expulsions

The board discussed the current procedures used by the board for the expulsion hearing process and current board policy regarding the expulsion process. It was the consensus of the board to revise Policy 7:210 to include a *Waiver of Hearing* statement for parent/guardian signatures. (On File)

E. Confidential Information Via E-Mail Process

Superintendent Webb discussed with the board their preferences on the procedures to follow when sending or receiving a confidential e-mail message relating to district business. Security guidelines discussed will be followed.

14. BOARD COMMITTEE REPORTS

A. Policy Governance Committee

The committee will review the current expulsion policy and bring recommendations to the board.

B. Strategic Planning

A letter from the board and superintendent was sent to all past participants in the district strategic planning process thanking them for their past support and to communicate the board's plans for guiding District 66.

15. DISTRICT PERFORMANCE METRIC REPORTS AND RECOMMENDATIONS

A. Finance C: Monitor Expenses

The board heard a report from Robin Tonkin comparing average teacher salaries to other unit districts and pay comparisons for custodians, maintenance, paraprofessionals, cafeteria workers, secretarial staff and bus drivers. District 66 is competitive in most categories, an incentive to encourage a Masters Degree was included in the recent contract with the CEA, and administrative salaries were not competitive in 2008. (On File)

16. INFORMATION ITEMS

A. Sixth Day Enrollment Report

Sixth day Enrollment increased 91 students from the 2008 sixth day figures. (On File)

B. Rebuilding Downtown Groundbreaking Letter

A letter thanking Dr. Candice Swift, the Canton High School principal, for her involvement in making the Rebuilding Downtown Groundbreaking event a success and for being instrumental in bringing the Governor to town for the event was shared with the board.

C. Joint Annual Conference Chicago Schools Tour

Board members were reminded to contact Janet Werry at central office if they wanted to be included in the Chicago Schools tour at the 2009 Joint Annual Conference in November. Information on early conference workshops will be mailed to board members; workshop information is also available on-line.

17. FUTURE AGENDA ITEMS

A. Yearly Planning Calendar and Metrics

1. The district has received a preliminary copy of the State School Report Cards. The final version will be published later this month.
2. October 13, 2009, 6:00-10:00 PM, Board Retreat, boardroom, Administration Office.

18. EXECUTIVE SESSION

- A. Discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of personnel 5 ILCS 120/2(c)(1)
- B. Discuss Student Disciplinary Case 5 ILCS 120/2(c)(9) (Board Enclosure)
- C. Discuss Pending Litigation 5 ILCS 120/2(c)(11) (Board Enclosure)

Bugos moved to enter executive session to discuss matters pertaining to personnel [5 ILCS 120/2(c)(1)], student discipline [5 ILCS 120/2(c)(9)], and pending litigation [5 ILCS 120/2(c)(11)]. Martin seconded. Voting yes by roll call were board members Bugos, Martin, Coleman, Franciskovich, Snowman and Kuzniar. Motion carried.

Following a short break, the board entered closed session at 8:21 PM. The board re-entered the open session at 11:34 PM.

19. ACTION

A. Consider Approval of Student Expulsion Resolutions

Franciskovich moved to approve the student expulsion resolutions as presented. Bugos seconded. Voting yes by roll call were board members Franciskovich, Bugos, Coleman, Martin, Snowman and Kuzniar. Motion carried. (Attachment)

B. Consider Approval of Administrative Contract

Bugos moved to approve an administrative contract for the 2009-2010 school year as presented. Franciskovich seconded. Voting yes by roll call were board members Bugos, Franciskovich, Coleman, Martin, Snowman and Kuzniar. Motion carried.

C. Consider Approval of Action on Pending Litigation

Franciskovich moved to approve action on pending litigation. Coleman seconded. Voting yes by roll call were board members Franciskovich, Coleman, Bugos, Snowman and Kuzniar. Board member Martin abstained. Motion carried.

20. ADJOURN

Bugos moved to adjourn the regular meeting. Martin seconded. All board members present voted yes by roll call. Motion carried. President Kuzniar declared the regular meeting adjourned at 11:36 PM.

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*Marion M. Kuzniar, President*

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*Thomas M. Snowman, Secretary*

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*Janet Werry, Board Clerk*