

JANUARY 20, 2010

REGULAR MEETING
BOARD OF EDUCATION
CANTON UNION SCHOOL DISTRICT NO. 66

The regular meeting of the Board of Education of Canton Union School District No. 66 was held in the boardroom at the Administration Office, located at 20 West Walnut Street, Canton, Illinois, on Wednesday, January 20, 2010.

1. CALL TO ORDER

President Marion Kuzniar called the regular meeting to order at 7:00 PM in the boardroom at the Administration Office.

2. ROLL CALL

Board members present and answering roll call were: Ben Bishop, Ed Bugos, Lori Coleman, Pete Franciskovich, Marion Kuzniar, Laurie Martin, and Tom Snowman.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

President Kuzniar led the audience in the Pledge of Allegiance to the flag.

4. AMENDMENTS TO THE AGENDA

Superintendent Webb requested the agenda be amended to include recognition of a donation from the Church of the Brethren (Good News Item), additional bills presented at the board table, and the recommendation of Lisa Ford (10-B.1); to table item 12-A, Westview Second Grade Smart Board Report; and to correct 11-C to read Dennis DeBourbon, Assigned to Stacie Randall, Ingersoll Middle School.

Bugos moved to approve the amendments to the agenda. Bishop seconded. Voting yes by roll call were board members Bugos, Bishop, Coleman, Franciskovich, Martin, Snowman, and Kuzniar. Motion carried.

5. GOOD NEWS ITEMS

A. Staff Appreciation Dinner Hosted by Morning Star Lodge

Recognition was given to the Masonic Morning Star Lodge for the generous dinner they provided to the District #66 staff and their guests on Sunday, January 17, 2010. It was an enjoyable evening for all involved.

B. Additional Good News Items

The Board recognized the Church of the Brethren women's fellowship, Women of Grace, for their donation of hats, mittens, and other winter apparel for the students of Canton.

6. RECOGNITION OF AUDIENCE REQUESTS FOR PRESENTATION ON AGENDA ITEMS

There were no requests for audience presentation.

7. CONSENT AGENDA - CONSIDER APPROVAL OF ALL ITEMS NOTED (*) AS INCLUDED ON THE CONSENT AGENDA

Franciskovich moved to approve the consent agenda as presented. Martin seconded. Voting yes by roll call were board members Franciskovich, Martin, Bishop, Bugos, Coleman, Snowman, and Kuzniar. Motion carried.

*8. MINUTES

The minutes of the regular meeting and closed session on December 21, 2009; special meeting and closed session on January 6, 2010; and Board Policy Governance Committee meeting on January 6, 2010 were approved as presented under the Consent Agenda. (On File)

9. FINANCIAL ACTIVITY

*A. Consider Payment of Bills and Payroll

The January bills and payroll were approved as presented under the Consent Agenda. (On File)

B. Treasurer's Report

Bugos moved to approve the December Treasurer's Report as presented. Martin seconded. Voting yes by roll call were board members Bugos, Martin, Bishop, Coleman, Franciskovich, Snowman, and Kuzniar. Motion carried. (On File)

*C. Quarterly Activity Account Reports

The Quarterly Activity Accounts Reports were approved as presented under the Consent Agenda. (On File)

*10. PERSONNEL

A. Retirements/Leaves/Resignations

1. Resignation, Sabrina McKeever, Teacher's Assistant, Ingersoll Middle School, Effective January 1, 2010
2. Resignation, Selena Pratt, Graphic Design/Yearbook Teacher, Canton High School, Effective end of 2009-2010 School Year

The resignation of Sabrina McKeever (Teacher's Assistant at Ingersoll Middle School) and the resignation of Selena Pratt (Graphic Design/Yearbook Teacher at Canton High School) were approved as presented under the Consent Agenda. (On File)

B. Employment

1. Lisa Ford, Teacher's Assistant, Ingersoll Middle School

The employment of Lisa Ford as teacher's assistant at Ingersoll Middle School was approved as presented under the Consent Agenda. (On File)

C. Transfers

No action.

D. Extracurricular

No action.

11. ACTION

- *A. Consider Approval of Gorenz and Associates, Ltd. as District Auditor, Not to exceed \$13,950

The approval of Gorenz and Associates, Ltd as district auditor was approved as presented under the Consent Agenda. (On File)

- *B. Consider Approval of Field Trips Beyond a 200-mile Radius of the School

No field trips were presented for approval. No action taken.

- *C. Consider Approval of Western Illinois University Students for Pre-teaching Placement:
Nicole DeRenzy, Assigned to Sharon Bosserman, Canton High School
Dennis DeBourbon, Assigned to Stacie Randall, Ingersoll Middle School

The board approved pre-teaching placement for Nicole DeRenzy and Dennis DeBourbon as presented under the Consent Agenda. (On File)

- D. Consider Approval to Seek Bids on New Buses or One-Year-Old Buses

Superintendent Webb asked the board for authorization to seek bids on four buses, either new or one-year old. By putting future bus purchases on a depreciation cycle, the district would benefit from trade-in dollars, buses will be more up-to-date, and less will be spent on repairs. The board discussed the feasibility of purchasing a smaller activity bus.

Franciskovich moved to authorize the administration to seek bids on new or one-year-old buses. Snowman seconded. Voting yes by roll call were board members Franciskovich, Snowman, Bishop, Bugos, Coleman, Martin, and Kuzniar. Motion carried.

- E. Consider Approval of School Improvement Plan for Westview Elementary School

Bugos moved to approve the Westview Elementary School Improvement Plan as presented. Bishop seconded. Voting yes by roll call were board members Bugos, Bishop, Coleman, Franciskovich, Martin, Snowman, and Kuzniar. Motion carried. (On File)

- F. Consider Approval of School Improvement Plan for Lincoln Elementary School

Bishop moved to approve the School Improvement Plan for Eastview Elementary School as presented. Snowman seconded. Voting yes by roll call were board members Bishop, Snowman, Bugos, Coleman, Franciskovich, Martin, and Kuzniar. Motion carried. (On File)

- G. Consider Approval of School Improvement Plan for Eastview Elementary School

Bugos moved to approve the School Improvement Plan for Eastview Elementary School as presented. Martin seconded. Voting yes by roll call were board members Bugos, Martin, Bishop, Coleman, Franciskovich, Snowman, and Kuzniar. Motion carried. (On File)

12. REPORTS

A. Westview Second Grade Smart Board

This report was tabled until the February 2010 regular board meeting. At that time Amanda Reneau and Jennifer Douglass will present a report on the use of a Smart Board and their successful team teaching.

B. Race To The Top Grant

Superintendent Webb reported that as a result of research on the specifics dedicated to pursuing the grant and allowing for the unknowns attached to the grant, the district will not pursue the Race To The Top grant. Julie Gomes, Don Howell, and Jason Parsons have prepared an application for a different competitive grant and will present the information to the board.

C. Average Daily Attendance

The board was provided at the board table a comparison of the *Estimated Best Three Month's Average Daily Attendance* as required and submitted to the Illinois State Board of Education. This year's estimate reflects a slight increase from last year. (On File)

13. DISCUSSION ITEMS

A. Discuss New and Revised Board Policies (Press Plus Packet 68) and Receive Recommendations of the Board Policy Governance Committee– 1st Reading

- 2:200 Types of School Board/Board of Education Meetings
- 2:250 Access to District Public Records (Rewritten)
- 4:110 Transportation
- 4:150 Facility Management and Building Programs
- 4:160 Hazardous and Infectious Materials
- 5:10 Equal Employment Opportunity and Minority Recruitment
- 6:20 School Year Calendar and Day: Legal Reference Only
- 6:60 Curriculum Content
- 6:185 Remote Educational Program (New)
- 7:10 Equal Education Opportunities
- 7:20 Harassment of Students Prohibited
- 7:180 Preventing Bullying, Intimidation, and Harassment
- 8:70 Accommodating Individuals with Disabilities

Board Policy Governance Committee Chairman Franciskovich reviewed the committee recommendations for new and revised policies. The recommendations will be presented at the February 2010 regular board meeting for action. (On File)

B. Discuss Preliminary Budget – R. Tonkin

The board heard a report from Assistant Superintendent Robin Tonkin on the 2010-11 Fiscal Budget and discussed guidance to be given to the administration on actions to be taken. The board directed the administration to investigate potential for financial reductions where possible without affecting programs. The board agreed at this time to allow the reduction of district fund balances to maintain programs. The Board will review the policy regarding fund balances and will develop a process, with fund balance trigger point criteria, to be used in assessing budget reduction actions.

C. Superintendent Evaluation Process

The board reviewed the superintendent evaluation process, and established that the board would continue to use the tool currently in place in District 66.

D. Board Retreat

A board retreat to review and set goals and re-evaluate the metrics will be scheduled. The retreat will include the Board of Education and the District 66 administrative team.

14. BOARD COMMITTEE REPORTS

A. Policy Governance Committee – P. Franciskovich

At this time there are no new or revised policies from the IASB to be reviewed.

B. Board Advisory Committee on Communication – T. Snowman

The Board discussed and clarified criteria to be used for the *Board Distinguished Guest* award.

15. DISTRICT PERFORMANCE METRIC REPORTS AND RECOMMENDATIONS FOR IMPROVEMENT

A. Student Achievement and Performance A: State Assessments (*Report provided at October 2009 Board Meeting*)

B. Student Achievement and Performance B: Local Achievement Tests (*Report provided at October 2009 Board Meeting*)

16. INFORMATION ITEMS

A. Enrollment Report for December 2009

The board briefly discussed the enrollment figures and how enrollment numbers are used by the Illinois High School Association to determine a school district's class placement extracurricular competition. (On File)

B. Canton High School General Science Course Proposal

The Board was informed about a proposed change in the high school science curriculum from high school principal Dr. Candice Swift. Action on this curriculum change will be taken at the February 2010 regular board meeting for implementation in the fall of 2010.

17. FUTURE AGENDA ITEMS

A. Yearly Planning Calendar and Metrics

Future agenda items: report on attendance centers

The board briefly discussed the strategic development teams and how some of the initiatives resulting from the team meetings are being acted on. Dr. Swift retired teachers and others would always be welcome at the high school for a variety of volunteer duties.

18. EXECUTIVE SESSION

- A. Review of Closed Session Minutes [5 ILCS 120/2(c)(21)]
- B. Discuss Pending Litigation [5 ILCS 120/2(c)(11)]
- C. Discuss Matters Pertaining to Personnel [5 ILCS 120/2(c)(1)]

Bugos moved to enter closed session to conduct a review of closed session minutes [5 ILCS 120/2(c)(21)] and to discuss pending litigation [5 ILCS 120/2(c)(11)] and personnel [5 ILCS 120/2(c)(1)]. Bishop seconded. Voting yes by roll call were board members Bugos, Bishop, Coleman, Franciskovich, Martin, Snowman, and Kuzniar. Motion carried.

Following a short break, the board entered closed session at 8:57 PM. The board re-entered the open session at 9:45 PM.

19. ACTION

- A. Consider Approval of Resolution for Release of Closed Session Minutes

Bishop moved to approve a resolution designating the classification of closed session minutes. Coleman seconded. Board members voting yes by roll call were Bishop, Coleman, Bugos, Franciskovich, Martin, Snowman, and Kuzniar. Motion carried. (Attachment)

- B. Consider Approval of Possible Action Regarding Pending Litigation

No action taken.

- C. Consider Approval of Administrator Contracts

Bugos moved to approve the administrator contracts as presented. Martin seconded. Board members voting yes by roll call were Bugos, Martin, Bishop, Coleman, Franciskovich, Snowman, and Kuzniar. Motion carried. (On File)

20. ADJOURN

Coleman moved to adjourn the regular meeting. Franciskovich seconded. All board members present voted yes by roll call. Motion carried. President Kuzniar declared the regular meeting adjourned at 9:46 PM.

Marion M. Kuzniar, President

Thomas M. Snowman, Secretary

Janet Werry, Board Clerk