

DECEMBER 16, 2019

REGULAR MEETING
BOARD OF EDUCATION
CANTON UNION SCHOOL DISTRICT NO. 66

The Regular Meeting of the Board of Education of Canton Union School District #66 was held in the Boardroom at the Administration Building, 20 West Walnut Street, Canton, Illinois on Monday, December 16, 2019, beginning at 7:00 PM.

1. CALL TO ORDER (Please silence cell phones)

Board Vice President Jane Lewis called the regular meeting to order at 7:00 PM in the Boardroom at the Administration Building.

2. ROLL CALL

Board members present and answering roll call were Ben Bishop, Lori Coleman, Matt Kees, Jane Lewis and Mike Krulac. Board members Leonard Barnard and Tom Snowman were absent.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

Board Vice President Lewis led those in attendance in the Pledge of Allegiance.

4. MOMENT OF SILENCE IN MEMORY OF:

Retired Teacher Marcheta Ellsworth
Retired Custodial Supervisor Margaret Walker
Retired Cafeteria Employee Vivian Kauzlarich

Board Vice President Lewis spoke of each of the former Canton Union School District employees and asked for a moment of silence in their memory.

5. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

6. GOOD NEWS ITEMS

A. Recognition of the Cub Scouts for Cleaning Up the Grounds at Canton High School

Quin Mayhew and several of the Cub Scouts from his pack were recognized for their efforts in cleaning up the grounds at Canton High School. Mayhew mentioned there were twenty six children from his Cub Scouts pack who helped clean up as part of the Cub Scouts Community Service Project. Mayhew said his Cub Scouts would enjoy helping with additional Community Service Projects within the district in which these students would be able to assist. Superintendent Sivertsen thanked the Cub Scouts for helping and let the children know how proud of them he was. Mr. Sivertsen praised the children for being great citizens of our community.

B. Recognition of the Ingersoll Middle School 7th Grade Girls Basketball Team for their Participation and Second Place Finish in the 2019 Class 7-4A Girls Basketball State Tournament

The Ingersoll Middle School 7th Grade Girls Basketball Team was recognized and presented certificates for their second place finish in the 2019 Class 7-4A Girls Basketball State Tournament. Superintendent Sivertsen and Coach Martin presented the certificates to both the coaches and the student athletes. Mr. Sivertsen stated he was proud of the girls and their maturity. He said they worked hard to get to the championship game and they represented our school very well. Mr. Sivertsen went on to say that success is achieved by hard work and these students have accomplished both.

C. Recognition of Christy Semande who has been elected President of the Association of Illinois School Library Educators (AISLE)

Christy Semande was recognized by the board for her recent election of President of the Association of Illinois School Library Educators. Semande spoke of her upcoming duties and responsibilities with her recently elected position.

D. Thank You Card for the Veteran's Day Recognition of John Maxson and \$100 Donation to the

Canton High School Little Giant Care Closet and Food Pantry from the Maxson Family

The Maxson Family was recognized by the board for their donation of \$100 to the Canton Little Giant Care Closet and Food Pantry after their family member, John Maxson, was honored at the Veteran's Day Assembly which took place at the Canton High School on Veteran's Day this year.

**In Other Good News, Mr. Valencia recognized the Music Department at Canton High School. He praised Mr. Johnson and Mr. Militello for all of their hard work with Madrigals, the new sensory band concert and the full band concert.

7. RECOGNITION OF AUDIENCE REQUESTS TO ADDRESS BOARD OF EDUCATION

There were no audience requests to address the Board of Education.

8. CONSENT AGENDA

Consider approval of all items noted (*) as included on the Consent Agenda

Assistant Superintendent Tad DeRenzy provided a financial update on fund accounts prior to consideration of approval of the Consent Agenda. He also mentioned the additional costs that have occurred pertaining to the repairs of the HVAC system at Lincoln Elementary School and repairs that have had to be made to several buses.

Board member Bishop moved to approve the Consent Agenda as presented. Coleman seconded. Voting yes by roll call were board members Bishop, Coleman, Kees, Lewis and Krulac. Motion carried.

9. * MINUTES

- A. Minutes of the Regular Board Meeting, November 18, 2019
- B. Minutes of the Closed Session, November 18, 2019

The minutes of the Regular Board Meeting and Closed Session on November 18, 2019 were approved as presented under the Consent Agenda.

10. * FINANCIAL ACTIVITY

- A. Consider Payment of Bills and Payroll

The December bills and payroll were approved as presented under the Consent Agenda.

- B. Treasurer's Report

The November Treasurer's Report was approved as presented under the Consent Agenda.

11. * PERSONNEL

- A. Retirements/Leaves/Resignations

- 1. Resignation of Andrew Gillam, 6th Grade Math Teacher, Ingersoll Middle School, Effective as of December 20, 2019
- 2. Retirement of Vicki Spahn, Bus Driver, Effective as of December 20, 2019
- 3. Family Medical Leave Act, Non-Certified Staff Member, Beginning November 13, 2019 through November 29, 2019
- 4. Resignation of Todd Bitner, Custodian, Canton High School, Effective as of December 13, 2019

The resignation of Andrew Gillam, 6th Grade Math Teacher, Ingersoll Middle School, Effective as of December 20, 2019; the retirement of Vicki Spahn, Bus Driver, Effective as of December 20, 2019; the Family Medical Leave Act of a Non-Certified Staff Member, Beginning November 13, 2019 through November 29, 2019 and the resignation of Todd Bitner, Custodian, Canton High School, Effective as of December 13, 2019 were approved as presented under the Consent Agenda.

- B. Employment

- 1. Employment of Stephanie Liggin, Part Time Reading Aide, Westview Elementary School, Effective Beginning January 6, 2020

The employment of Stephanie Liggin, Part Time Reading Aide, Westview Elementary School, Effective Beginning January 6, 2020 was approved as presented under the Consent Agenda.

C. Transfers

D. Extracurricular

1. Resignation of Erika Shaw, Ingersoll Middle School Cheer Coach, Effective at the end of the 2019-2020 Season
2. Approval of Volunteer Wrestling Coach, Brandon Bowen, for the 2019-2020 School Year, Effective Immediately

The resignation of Erika Shaw, Ingersoll Middle School Cheer Coach, Effective at the end of the 2019-2020 Season and the approval of Volunteer Wrestling Coach, Brandon Bowen, for the 2019-2020 School Year, Effective Immediately was approved as presented under the Consent Agenda.

12. ACTION ITEMS

- A. *Consider Approval of Destruction of Audio Recording of Board Meeting Closed Session Held on May 7, 2018 and May 21, 2018

The board approved the destruction of the audio recording of the board meeting closed sessions held on May 7, 2018 and May 21, 2018 as presented under the Consent Agenda.

- B. *Freedom of Information Act Request from Donald Bugos, Received December 5, 2019

The board approved the Freedom of Information Act Request from Donald Bugos, Received December 5, 2019 as presented under the Consent Agenda.

- C. Consider Approval of the Retirement of Rolf Sivertsen, Superintendent, Effective as of June 30, 2021

Board member Kees moved to accept the Retirement of Rolf Sivertsen, Superintendent, Effective as of June 30, 2021. Bishop seconded. Voting yes by roll call were Kees, Bishop, Coleman, Lewis and Krulac. Motion carried.

- D. Consider Approval of Resolution for the Purchase of the Ingersoll Addition Previously Financed Through a Lease-Purchase Agreement

Board member Coleman moved to approve the Letter Notice of Intent to Exercise the Purchase Option of the Ingersoll Middle School Addition Lease-Purchase Arrangement. Kees seconded. Voting yes by roll call were Coleman, Kees, Bishop, Lewis and Krulac. Motion carried.

Board member Coleman moved to approve the Resolution for the Purchase of the Ingersoll Middle School Addition Previously Financed Through a Lease-Purchase Agreement. Bishop seconded. Voting yes by roll call were Coleman, Bishop, Kees, Lewis and Krulac. Motion carried.

- E. Consider Approval of Impact Mentoring Program at Lincoln Elementary School - KiLee Lidwell McFerren Presentation

Lincoln Elementary School Principal KiLee Lidwell-McFerren and Kindergarten Teacher Amy Anderson presented the possibility of an Impact Mentoring Program at Lincoln Elementary School. Both Lidwell-McFerren and Anderson spoke of the need for more support for a number of students within Lincoln School. Implementing this program would allow community members to become mentors to these students who could use additional support and allow them to have connections not only at school but also within the community.

Board member Bishop moved to approve the Impact Mentoring Program at Lincoln Elementary School. Krulac seconded. Voting yes by roll call were Bishop, Krulac, Coleman, Kees, and Lewis. Motion carried.

13. REPORTS

- A. District #66 Metrics Report

There were no questions or concerns pertaining to the monthly District Metrics report that was provided to the board.

14. DISCUSSION ITEMS

- A. Discussion on the Purchase of a Driver's Ed Vehicle

Assistant Superintendent DeRenzy spoke about the need of purchasing a new drivers education vehicle. DeRenzy provided options for purchase and it was decided by the board to purchase an in stock Chevy Equinox from Art Hossler.

B. Discussion of Life Safety Amendments - PTELL Possibility

Assistant Superintendent DeRenzy spoke about the possibility of tax caps implemented if PTELL is passed. DeRenzy mentioned that Bill Phillips will discuss the Life Safety Amendments further at the Building and Grounds Committee Meeting in January. There is also a possibility of the school district receiving a maintenance grant in the amount of \$50,000. DeRenzy presented a list of possible life safety items and the estimated costs of those items.

C. Discuss Revisions to Board Policies - 1st Reading

1. ***Press Plus Packet 102 - Revisions**

- 2:20, Powers and Duties of the School Board; Indemnification
- 2:70, Vacancies on the School Board - Filling Vacancies
- 2:100, Board Member Conflict of Interest
- 2:105, Ethics and Gift Ban
- 2:110, Qualifications, Term, and Duties of Board Officers
- 2:200, Types of School Board Meetings
- 2:220, School Board Meeting Procedure
- 2:250, Access to District Public Records
- 2:260, Uniform Grievance Procedure
- 3:50, Administrative Personnel Other Than the Superintendent
- 4:15, Identity Protection
- 4:30, Revenue and Investments
- 4:40, Incurring Debt
- 4:60, Purchases and Contracts
- 4:80, Accounting and Audits
- 4:110, Transportation
- 4:140, Waiver of Student Fees
- 4:150, Facility Management and Building Programs
- 4:170, Safety
- 4:175, Convicted Child Sex Offender; Screening; Notifications
- 4:190, Targeted School Violence Prevention Program
- 5:10, Equal Employment Opportunity and Minority Recruitment
- 5:20, Workplace Harassment Prohibited
- 5:30, Hiring Process and Criteria
- 5:50, Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition (RENAMED)
- 5:90, Abused and Neglected Child Reporting
- 5:100, Staff Development Program
- 5:120, Employee Ethics; Conduct; and Conflict of Interest
- 5:125, Personal Technology and Social Media; Usage and Conduct
- 5:150, Personnel Records
- 5:190, Teacher Qualifications
- 5:200, Terms and Conditions of Employment and Dismissal
- 5:220, Substitute Teachers
- 5:250, Leaves of Absence
- 5:260, Student Teachers
- 5:285, Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
- 5:290, Employment Termination and Suspensions
- 5:330, Sick Days, Vacation, Holidays, and Leaves
- 6:15, School Accountability
- 6:20, School Year Calendar and Day
- 6:60, Curriculum Content
- 6:65, Student Social and Emotional Development
- 6:150, Home and Hospital Instruction
- 6:180, Extended Instructional Programs
- 6:210, Instructional Materials
- 6:270, Guidance and Counseling Program
- 6:300, Graduation Requirements
- 6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
- 6:320, High School Credit for Proficiency
- 7:20, Harassment of Students Prohibited
- 7:150, Agency and Police Interviews
- 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:190, Student Behavior

7:200, Suspension Procedures
7:270, Administering Medicines to Students
7:290, Suicide and Depression Awareness and Prevention
7:340, Student Records
8:30, Visitors to and Conduct on School Property

Board members discussed the recent revisions made in the Press Plus 102 Packet. The board had met for about two and half hours on November 25, 2019 to review the recent revisions. Board members agreed with the additional revisions that were made to policy 4:30, Revenue and Investments.

D. Schedule a Buildings and Grounds Committee Meeting to discuss facility analysis and maintenance grants.

1. January (Optional dates of January 6, 7, 14, 15, or 16)

The board members and Buildings and Grounds Committee Members agreed to schedule a Building and Grounds Committee Meeting on January 6, 2020 at 5 PM in the Boardroom at the Administration Building.

2. February

Board members discussed scheduling a February meeting date when the Building and Grounds Committee meets in January.

15. INFORMATION ITEMS

A. December 2019 Building Reports

Board Vice President Lewis thanked the principals for the December reports. Lewis mentioned how much they enjoy reading these reports.

B. Thank You Cards Received for Memorial Donations

Board members reviewed the thank you cards that were received from memorial donations made on behalf of the Board of Education and Canton Union School District #66.

16. FUTURE AGENDA ITEMS

A. Yearly Planning Calendar

The yearly planning calendar was reviewed and there are no changes that need to be made at this time.

17. CLOSED SESSION

A. Discuss Student Disciplinary Matters and/or Educational Matters Relating to Individual Students [5 ILCS 120/2(c)(9) and (10)]

B. To discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. [5 ILCS 120/2(c)(1)]

Board member Kees moved to enter closes session to discuss Student Disciplinary Matters and/or Educational Matters Relating to Individual Students [5 ILCS 120/2(c)(9) and (10)] and to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. [5 ILCS 120/2(c)(1)]. Bishop seconded. Voting yes by roll call were Kees, Bishop, Coleman, Lewis and Krulac. Motion carried.

The board entered into closed session at 7:58 PM. The board returned to open session at 8:49 PM.

18. ACTION

A. Consider Approval of an Agreement in Lieu of Expulsion for Student #2020-D as Discussed in Closed Session

Board member Krulac moved to approve the agreement in lieu of expulsion for student #2020-D

as discussed in closed session. Kees seconded. Voting yes by roll call were board members Krulac, Kees, Bishop, Coleman and Lewis. Motion carried.

B. Consider Approval of an Agreement in Lieu of Expulsion for Student #2020-E as Discussed in Closed Session

Board member Kees moved to approve the agreement in lieu of expulsion for student #2020-E as discussed in closed session. Bishop seconded. Voting yes by roll call were board members Kees, Bishop, Coleman, Lewis and Krulac. Motion carried.

19. ADJOURN

Board member Bishop moved to adjourn the regular meeting. Kees seconded. Voting yes by roll call were board members Bishop, Kees, Coleman, Lewis and Krulac. Motion carried.

Board Vice President Lewis declared the regular meeting adjourned at 8:52 PM.

Jane Lewis, Vice President

Lori Coleman, Secretary

Emily Dosier, Recording Secretary