

APRIL 20, 2020

REGULAR MEETING
BOARD OF EDUCATION
CANTON UNION SCHOOL DISTRICT NO. 66

The Regular Meeting of the Board of Education of Canton Union School District #66 was held Monday, April 20, 2020, beginning at 7:00 PM in the Boardroom Administration Building, 20 West Walnut Street Canton, Illinois.

1. CALL TO ORDER (Please silence cell phones)

Board President Leonard Barnard called the regular meeting to order at 7:07 PM via video conference.

2. ROLL CALL

Board members present and answering roll call were Leonard Barnard, Ben Bishop, Lori Coleman, Matt Kees, Jane Lewis and Mike Krulac. Tom Snowman joined the meeting in progress.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

Board President Leonard Barnard led those in attendance in the Pledge of Allegiance.

4. AMENDMENTS TO THE AGENDA

Board President Leonard Barnard made an amendment to the agenda to pull item 11-B Consider Approval of Facility Rental Schedule for 2020-2021 from the Consent Agenda and moved this item to 11-K for discussion and voting.

5. GOOD NEWS ITEMS

A. Additional Good News Items

In Good News Items, Director of Curriculum and Instruction, Jason Parsons and Director of Student Learning, Julie Tarvin shared a presentation with an update on remote learning. The learning cycles consist of ten days of which nine days are instructional days and one day is a planning day for teachers. Teachers have been focused on connecting with students and staff has worked together to have packet pick up dates for students who are not online. Teachers have been working and connecting with students and families through various online platforms like Google Classroom, Class Dojo and See Saw to name a few. The first two weeks of remote learning has been a review of materials that have already been introduced. Starting April 13th and going forward the teachers will present and teach new material. Board member Kees had questions regarding due dates and Board member Lewis presented questions regarding the time in which lessons are posted. Mr. Parsons and Mrs. Tarvin explained that assignment due dates should not be on the weekend and there was a possible error in the assignment within Google. Mr. Parsons explained that teachers district wide are available from 9am – 2pm daily to help students and if there are specific needs regarding individual students that those families should reach out directly to their teachers for assistance. In celebrations, Mr. Parsons stated district wide we are at a 95% student engagement rate, IEP meetings are continuing virtually, teachers within grade levels are collaborating and everyone is learning new platforms. Moving forward plans are being

made two weeks at a time to prepare for end of year and summer planning so we can continue to model the district's four pillars for success. Board members thanked students, families and all staff members for all of their hard work that has been put into the remote learning.

6. RECOGNITION OF AUDIENCE REQUESTS TO ADDRESS BOARD OF EDUCATION

There were no audience requests to address the Board of Education.

7. CONSENT AGENDA

Consider approval of all items noted (*) as included on the Consent Agenda

Board member Bishop moved to approve the Consent Agenda. Kees seconded. Voting yes by roll call were board members Bishop, Kees, Barnard, Coleman, Lewis and Krulac. Motion carried.

8. * MINUTES

- A. Minutes of the Regular Board Meeting, March 16, 2020
- B. Minutes of the Closed Session, March 16, 2020
- C. Minutes of the Special Board Meeting, March 18, 2020
- D. Minutes of the Closed Session, March 18, 2020

The minutes of the Regular Board Meeting, March 16, 2020, Closed Session, March 16, 2020, Special Board Meeting, March 18, 2020 and Closed Session, March 18, 2020 were approved as presented under the Consent Agenda.

9. * FINANCIAL ACTIVITY

- A. Consider Payment of Bills and Payroll

The April bills and payroll were approved as presented under the Consent Agenda.

- B. Treasurer's Report

The March Treasurer's Report was approved as presented under the Consent Agenda.

10. * PERSONNEL

- A. Retirements/Leaves/Resignations

- 1. Resignation of Morgan Fraga, Physical Education Teacher, Lincoln Elementary School and Canton High School, Effective at the End of the 2019-2020 School Year
- 2. Resignation of Felicia Appell, English Teacher, Canton High School, Effective at the End of the 2019-2020 School Year
- 3. Resignation of Kendall Malmberg, Special Education Teacher, Eastview Elementary School, Effective at the End of the 2019-2020 School Year
- 4. Retirement of Kevin Reavis, Band Director, Ingersoll Middle School, Effective at the End of the 2019-2020 School Year
- 5. Family Medical Leave Act, Non-Certified Staff Member, Effective Beginning Approximately April 26, 2020

The Resignation of Morgan Fraga, Physical Education Teacher, Lincoln Elementary School and Canton High School, Effective at the End of the 2019-2020 School Year; Resignation of Felicia Appell, English Teacher, Canton High School, Effective at the End of the 2019-2020 School Year; Resignation of Kendall Malmberg, Special Education Teacher, Eastview Elementary School, Effective at the End of the 2019-2020 School Year; Retirement of Kevin Reavis, Band Director, Ingersoll Middle School, Effective at the End of the 2019-2020 School Year and Family Medical Leave Act, Non-Certified Staff Member, Effective Beginning Approximately April 26, 2020 were approved as presented under the Consent Agenda.

B. Employment

1. Employment of Keeli Lindmark, Kindergarten Teacher, Westview Elementary School, Effective at the Beginning of the 2020-2021 School Year
2. Employment of Linzie Mitchell, English Teacher, Canton High School, Effective at the Beginning of the 2020-2021 School Year

The Employment of Keeli Lindmark, Kindergarten Teacher, Westview Elementary School, Effective at the Beginning of the 2020-2021 School Year and the Employment of Linzie Mitchell, English Teacher, Canton High School, Effective at the Beginning of the 2020-2021 School Year were approved as presented under the Consent Agenda.

C. Transfers

1. Transfer of Alicia Van Tine Bloyd from 6th Grade ELA Teacher at Ingersoll Middle School to English Teacher at Canton High School, Effective at the Beginning of the 2020-2021 School Year
2. Transfer of Carl Fisher from Physical Education Teacher at Ingersoll Middle School to Physical Education Teacher at Lincoln Elementary School and Canton High School, Effective at the Beginning of the 2020-2021 School Year
3. Transfer of Erin Miller from 5th Grade Teacher at Ingersoll Middle School to 2nd Grade Teacher at Eastview Elementary School, Effective at the Beginning of the 2020-2021 School Year

The Transfer of Alicia Van Tine Bloyd from 6th Grade ELA Teacher at Ingersoll Middle School to English Teacher at Canton High School, Effective at the Beginning of the 2020-2021 School Year; Transfer of Carl Fisher from Physical Education Teacher at Ingersoll Middle School to Physical Education Teacher at Lincoln Elementary School and Canton High School, Effective at the Beginning of the 2020-2021 School Year and Transfer of Erin Miller from 5th Grade Teacher at Ingersoll Middle School to 2nd Grade Teacher at Eastview Elementary School, Effective at the Beginning of the 2020-2021 School Year were approved as presented under the Consent Agenda.

D. Extracurricular

1. Resignation of Felicia Appell, Head Varsity Volleyball Coach, Canton High School, Effective at the End of the 2019-2020 Season
2. Resignation of Felicia Appell, Volleyball Coach, Ingersoll Middle School, Effective at the End of the 2019-2020 Season
3. Resignation of Kendall Malmberg, Freshman Volleyball Coach, Canton High School, Effective at the End of the 2019-2020 School Year
4. Employment of Amanda Vandermeer, Thespian Club Advisor, Canton High School, Effective

Immediately

5. Employment of Linzie Mitchell, Varsity Volleyball Head Coach, Canton High School, Effective Immediately

The Resignation of Felicia Appell, Head Varsity Volleyball Coach, Canton High School, Effective at the End of the 2019-2020 Season; Resignation of Felicia Appell, Volleyball Coach, Ingersoll Middle School, Effective at the End of the 2019-2020 Season; Resignation of Kendall Malmberg, Freshman Volleyball Coach, Canton High School, Effective at the End of the 2019-2020 School Year; Employment of Amanda Vandermeer, Thespian Club Advisor, Canton High School, Effective Immediately and Employment of Linzie Mitchell, Varsity Volleyball Head Coach, Canton High School, Effective Immediately were approved as presented under the Consent Agenda.

11. ACTION ITEMS

- A. *Consider Approval of Destruction of Audio Recording of Board Meeting Closed Session Held on September 24, 2018

The board approved the destruction of audio recording of the board meeting closed session held on September 24, 2018 as presented under the Consent Agenda.

- B. *Consider Approval of Facility Rental Schedule for 2020-2021 School Year

The agenda was amended to remove this item from the Consent Agenda to Item 11-K for discussion and voting.

- C. *Consider Approval of Proposed 2020-2021 Student Handbooks for Canton High School, Ingersoll Middle School and District #66 Elementary Schools

The board approved the proposed 2020-2021 student handbooks for Canton High School, Ingersoll Middle School and District #66 Elementary Schools as presented under the Consent Agenda.

- D. *Consider Approval of Schedule of Board Meeting Dates, Times and Places for July 2020 - June 2021

The board approved the schedule of board meeting dates, times and places for July 2020-June 2021 as presented under the Consent Agenda.

- E. *Consider Approval of the Resignation of Anne Grzanich, Principal, Westview Elementary School, Effective June 30, 2020

The board approved the resignation of Anne Grzanich, Principal at Westview Elementary School Effective June 30, 2020 as presented under the Consent Agenda.

- F. *Consider Approval of Renewal of Employment Contracts for CUSD #66 Administration:

Tad DeRenzy - Assistant Superintendent and Business Manager/Superintendent
Julie Tarvin - Director of Student Learning
Don Howell - Chief Information Officer

Rodney Harris - Director of Buildings and Grounds
Emily Dosier - Superintendent's/Board Recording Secretary
Jay Valencia - High School Principal
Margaret Segersten - Middle School Principal
Eleanor Gardner - Middle School Assistant Principal
Cassie Nelson - Middle School Dean of Students
Chris Piper - Eastview Elementary School Principal
KiLee Lidwell-McFerren - Lincoln Elementary School Principal

The board approved the renewal of employment contracts for CUSD#66 Administration: Tad DeRenzy - Assistant Superintendent and Business Manager/Superintendent, Julie Tarvin - Director of Student Learning, Don Howell - Chief Information Officer, Rodney Harris - Director of Buildings and Grounds, Emily Dosier - Superintendent's/Board Recording Secretary, Jay Valencia - High School Principal, Margaret Segersten - Middle School Principal, Eleanor Gardner - Middle School Assistant Principal, Cassie Nelson - Middle School Dean of Students, Chris Piper - Eastview Elementary School Principal and KiLee Lidwell-McFerren - Lincoln Elementary School Principal as presented under the Consent Agenda.

G. Consider Approval of Tentative FY20 Amended Budget for Canton Union School District #66

Assistant Superintendent Tad DeRenzy mentioned that the final amended budget would be considered for approval in June due to there not being thirty days between the April and May board meetings.

Board member Kees moved to approve the tentative FY20 amended budget for Canton Union School District #66. Coleman seconded. Voting yes by roll call were Kees, Coleman, Barnard, Bishop, Lewis and Krulac. Motion carried.

H. Consider Approval for the Lease of School Buses for Canton Union School District #66

Board member Coleman moved to approve the lease of school buses for Canton Union School District #66. Krulac seconded. Voting yes by roll call were Coleman, Krulac, Barnard, Bishop, Kees and Lewis. Motion carried.

I. Consider Approval of Food Service Contract Renewal with Arbor Management

Board member Krulac moved to approve the food service contract renewal with Arbor Management. Coleman seconded. Voting yes by roll call were Krulac, Coleman, Barnard, Bishop, Kees and Lewis. Motion carried.

J. Consider Approval of Hot Water Heater Bid for Westview Elementary School

Board member Coleman moved to approve the hot water heater bid for Westview Elementary School. Kees seconded. Voting yes by roll call were Coleman, Kees, Barnard, Bishop, Lewis and Krulac. Motion carried.

K. Consider Approval of Facility Rental Schedule for 2020-2021 School Year

The board discussed the facility rental schedule for the 2020-2021 school year. Board members discussed raising the facility rental fees by ten percent for the 2020-2021 school year.

Board member Barnard moved to approve the facility rental schedule for the 2020-2021 school year with a ten percent rate increase. Bishop seconded. Voting yes by roll call were Barnard, Bishop, Coleman, Kees, Lewis and Krulac. Motion carried.

12. DISCUSSION ITEMS

A. Discuss Meal Prices, Textbook/Tech Fees and Athletic/Activity Fees for 2020-2021 School Year

Board members discussed meal prices, textbook/tech fees and athletic/activity fees for the 2020-2021 school year. Board members agreed to raise lunch prices by \$0.10 to meet the minimum state requirements and to avoid receiving a citation on our next audit. Textbook/tech fees and athletic/activity fees would remain the same.

Assistant Superintendent Tad DeRenzy mentioned that he is still working on the CEP application for all elementary and middle school students to receive free lunch. The state has extended the deadline for this application and the school district is expected to have more students who qualify for free and reduced lunches which will result in the district receiving more funding if the application is approved.

B. Discuss the Possibility of the use of ArbiterPay to Streamline the Payment of Sporting Officials

District Activities Director Brad Hulet spoke about the possibility of using ArbiterPay to streamline the payment of sporting officials. This application would allow assigners in the district to assign game officials and when they arrive to officiate, the administrators would confirm their arrival within the app which would result in the official being paid directly through the app once their arrival is confirmed. There is a \$2 per transaction fee which would average about \$1600 per year for all school sports at Ingersoll Middle School and Canton High School. Mr. Hulet mentioned that currently there is a spreadsheet shared between buildings and the district office in which checks are cut for the officials. In the event an official is not able to show up and needs to be replaced that results in delayed payment to the official who was able to fill in and the voiding of a previously issued check. The use of ArbiterPay would streamline our process which would provide a much better controlled process and less work both in the buildings and within the district office. Board President Barnard and board members agreed to move forward with the use of ArbiterPay.

C. Schedule Board Policy Governance Committee Meeting

Board member Lewis and board member Bishop will discuss and schedule a board policy governance committee meeting.

13. INFORMATION ITEMS

A. For Your Calendar - Subject to Change: CHS Commencement, Sunday, May 17, 2020 at 2:00 PM

Board members discussed the two alternative dates that were set for graduation as the closing of schools for the remainder of the spring semester was issued by the Governor in response to the COVI-19 pandemic. The two alternative dates for graduation are Sunday, June 28th at 7pm or Sunday, July 26th at 7pm. A decision and specific plans for graduation will be announced at a later date pending the current pandemic situation.

B. Western Division Governing Meeting, Wednesday, May 27, 2020, Spoon River College Community Outreach Center, Macomb, Illinois

1. This meeting is virtual and will be conducted via Zoom. More information on how to participate will be forthcoming soon.

Board members were provided with the information regarding the Western Division Governing Meeting that is set to take place virtually on Wednesday, May 27th. More details for this meeting will be provided to board members soon.

14. FUTURE AGENDA ITEMS

There were no future agenda items to be discussed.

15. CLOSED SESSION

- A. Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body [5 ILCS 120/2 (c) (1)]

Board member Kees moved to enter closed session to Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body [5 ILCS 120/2 (c) (1)]. Bishop seconded. Voting yes by roll call were Kees, Bishop, Barnard, Coleman, Lewis and Krulac. Motion carried.

The board entered into closed session at 7:57 PM. The board returned to open session at 8:06 PM.

16. ACTION

There was no action taken from closed session.

17. ADJOURN

Board member Bishop moved to adjourn the regular meeting. Kees seconded. Voting yes by roll call were Bishop, Kees, Barnard, Coleman, Lewis and Krulac. Motion carried.

Board President Leonard Barnard declared the regular meeting adjourned at 8:07 PM.

Leonard Barnard, President

Lori Coleman, Secretary

Emily Dosier, Recording Secretary