

SEPTEMBER 23, 2019

REGULAR MEETING  
BOARD OF EDUCATION  
CANTON UNION SCHOOL DISTRICT NO. 66

The Regular Meeting of the Board of Education of Canton Union School District No. 66 was held in the Canton High School Library, 1001 North Main Street Canton, Illinois on Monday, September 23, 2019, beginning at 7:00 PM.

1. CALL TO ORDER (Please silence cell phones)

Board President Leonard Barnard called the regular meeting to order at 7:03 PM in the Library at Canton High School

2. ROLL CALL

Board members present and answering roll call were Leonard Barnard, Ben Bishop, Matt Kees and Tom Snowman. Board members Lori Coleman, Jane Lewis and Mark Tarter were absent.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

Board President Barnard led those in attendance in the Pledge of Allegiance. Following the Pledge of Allegiance, Board President Barnard asked those in attendance to take a moment of silence in remembrance of Mel Fletcher.

4. PUBLIC HEARING ON FY 20 BUDGET

A. Assistant Superintendent Summary

Assistant Superintendent Tad DeRenzy summarized the FY20 budget and spoke briefly about adjustments, salaries and unexpected mechanical issues at Lincoln Elementary School.

B. Public Comments

There were no public comments.

C. Motion to Adjournment of FY20 Budget Hearing

Board Member Ben Bishop motioned to adjourn the FY20 Budget Hearing. This motion was seconded by Board Member Tom Snowman.

D. Roll Call to Close Public Hearing

Voting yes by roll call to close the Public Hearing were Board Members Leonard Barnard, Ben Bishop, Matt Kees and Tom Snowman. Motion carried.

5. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

6. GOOD NEWS ITEMS

A. Donation of Funds from Mid-America National Bank in Canton for the P&O Band Club to Purchase a Second Trailer for the Canton High School Band.

Board President Barnard thanked Mid-America National Bank in Canton for their generous donation of funds to purchase a second trailer for the Canton High School Band. Barnard also commented on how beautiful the trailer looks and how fantastic the band is to watch perform.

B. Donation of a TV from Ipava State Bank, Mid-America National Bank and Bank of Farmington to be used as a projector in Andy Mulholland's Science Classroom at Canton High School

Board President Barnard expressed his appreciation of local banks that came together to donate a TV that is being used as a projector in Andy Mulholland's Science Classroom.

## 7. RECOGNITION OF AUDIENCE REQUESTS TO ADDRESS BOARD OF EDUCATION

There were no audience requests to address the Board of Education.

## 8. DISCUSSION ITEMS

### A. Transportation Equipment (Enclosure)

#### 1. Mike Harmon Presentation to the Board

Mike Harmon and Transportation Director Ryan Gilles spoke to the Board regarding the mechanical concerns with several of the school district buses. Harmon also discussed the costs associated to repair the buses and conduct preventative maintenance with the remaining buses in the fleet that have not currently experienced mechanical issues. Harmon mentioned he is looking for a commonality with the failures that are happening to try to prevent large issues before they happen.

### B. Facility Planning (Enclosure)

#### 1. Bill Phillips Presentation to the Board

Bill Phillips presented and discussed a strategic planning timeline for the Canton Union School District #66 facilities. This plan will involve the Building and Grounds Committee who will meet to understand facilities, conduct an analysis of facilities which will include input from the building principals, create a recommended plan for facilities and then implement action of the planning options presented.

## 9. CONSENT AGENDA

Consider approval of all items noted (\*) as included on the Consent Agenda

Board member Bishop moved to approve the Consent Agenda as presented. Kees seconded. Voting yes by roll call were board members Barnard, Bishop, Kees and Snowman. Motion carried.

## 10. \* MINUTES

### A. Minutes of the Special Board Meeting, August 19, 2019

### B. Minutes of the Regular Board Meeting, August 19, 2019

### C. Minutes of the Closed Session, August 19, 2019

The minutes of the Special Board Meeting, Regular Board Meeting and Closed Session on August 19, 2019 were approved as presented under the Consent Agenda.

## 11. \* FINANCIAL ACTIVITY

### A. Consider Payment of Bills and Payroll

The September bills and payroll were approved as presented under the Consent Agenda.

### B. Treasurer's Report

The August Treasurer's Report was approved as presented under the Consent Agenda.

## 12. \* PERSONNEL

### A. Retirements/Leaves/Resignations

1. Resignation of Sara Hammond, Reading Aide, Ingersoll Middle School, Effective Immediately

2. Resignation of Julie Zumstein, Paraprofessional, Ingersoll Middle School, Effective August 30, 2019

3. Family Medical Leave Act, Certified Staff Member, Effective Beginning Approximately November 20, 2019 for Six Weeks

4. Medical Leave of Absence, Certified Staff Member, Effective Beginning Approximately November 21, 2019 for Six Weeks

5. Medical Leave of Absence, Certified Staff Member, Effective Beginning Approximately November 12, 2019 for Six Weeks

6. Leave of Absence, Certified Staff Member, Effective Beginning November 4, 2019 through the end of the 2019-2020 School Year

The resignation of Sara Hammond, Reading Aide, Ingersoll Middle School, Effective

Immediately; the resignation of Julie Zumstein, Paraprofessional, Ingersoll Middle School, Effective August 30, 2019; the Family Medical Leave Act of a Certified Staff Member, Effective Beginning Approximately November 20, 2019 for Six Weeks; the Medical Leave of Absence of a Certified Staff Member, Effective Beginning Approximately November 21, 2019 for Six Weeks; the Medical Leave of Absence of a Certified Staff Member, Effective Beginning Approximately November 12, 2019 for Six Weeks; and the Leave of Absence of a Certified Staff Member, Effective Beginning November 4, 2019 through the end of the 2019-2020 School Year were approved as presented under the Consent Agenda.

#### B. Employment

1. Employment of Allison Waskow, Paraprofessional, Ingersoll Middle School, Effective September 16, 2019
2. Employment of Teri Swearingen, Paraprofessional, Ingersoll Middle School, Effective September 23, 2019
3. Employment of John T. Harbaugh Sr., Custodian/Runner Part Time, District, Effective Beginning on September 12, 2019
4. Employment of Demi Taylor, Reading Aide Part Time, Ingersoll Middle School, Effective Beginning September 17, 2019

The employment of Allison Waskow, Paraprofessional, Ingersoll Middle School, Effective September 16, 2019; the employment of Teri Swearingen, Paraprofessional, Ingersoll Middle School, Effective September 23, 2019; the employment of John T. Harbaugh Sr., Custodian/Runner Part Time, District, Effective Beginning on September 12, 2019; and the employment of Demi Taylor, Reading Aide Part Time, Ingersoll Middle School, Effective Beginning September 17, 2019 were approved as presented under the Consent Agenda.

#### C. Transfers

#### D. Extracurricular

1. Employment of Lauren Lingle, Student Council Sponsor, Ingersoll Middle School, Effective August 30, 2019
2. Employment of Andy Mulholland and Anthony Militello, Sound and Lighting Coordinators, Canton High School, Effective August, 15, 2019
3. Employment of Ashley Myers and Christy Semande, Book Club Sponsors, Ingersoll Middle School, Effective Beginning September 16, 2019
4. Resignation of Darla Tieszen, Craft Club, Ingersoll Middle School, Effective Beginning of the 2019-2020 School Year

The employment of Lauren Lingle, Student Council Sponsor, Ingersoll Middle School, Effective August 30, 2019; the employment of Andy Mulholland and Anthony Militello, Sound and Lighting Coordinators, Canton High School, Effective August, 15, 2019; the employment of Ashley Myers and Christy Semande, Book Club Sponsors, Ingersoll Middle School, Effective Beginning September 16, 2019; and the resignation of Darla Tieszen, Craft Club, Ingersoll Middle School, Effective Beginning of the 2019-2020 School Year were approved as presented under the Consent Agenda.

### 13. ACTION ITEMS

#### A. \*Consider Approval of New and Revised Board Policies (Press #101) - 2nd Reading

##### 1. **\*Press Plus Packet 101 Updates:**

- 2:110, Qualifications, Term and Duties of Board Officers
- 2:140, Communications To and From the Board
- 2:140-E, Guidance for Board Member Communications, Including Email Use
- 2:230, Public Participation at School Board Meetings and Petitions to the Board
- 4:20, Fund Balances
- 5:180, Temporary Illness or Temporary Incapacity
- 6:40, Curriculum Development
- 6:340, Student Testing and Assessment Program

The New and Revised Board Policies were approved as presented under the Consent Agenda.

#### B. \*Consider Approval of Destruction of Audio Recording of Board Meeting Closed Session Held on February 21, 2018

The Board gave approval for destruction of the audio recording of the board meeting closed session that was held on February 21, 2018 as presented under the Consent Agenda.

- C. \*Consider Approval of Administrator and Teacher Salary and Benefits Report - School Year 2018-2019

The Board gave approval of the administrator and teacher salary and benefits report for the 2018-2019 school year as presented under the Consent Agenda.

- D. \*Consider Varsity Golf Team Overnight Stay for Regionals in Quincy, IL on October 6, 2019

The Board gave approval for the Canton High School Varsity Golf Team overnight stay for regionals in Quincy, IL on October 6, 2019 as presented under the Consent Agenda.

- E. Consider Approval of District Audit

The Board was presented with a summary of the 2018-2019 school year audit via conference call from Erica Blumberg with Mack and Associates. She also mentioned that everyone in the office did a great job of getting all of the documentation together for their team to conduct the audit. Board member Kees moved to approve the district audit. Bishop seconded. Voting yes by roll call were Barnard, Bishop, Kees and Snowman. Motion carried.

- F. Consider Approval of Canton Union School District #66 FY20 Budget

Board member Bishop moved to approve the Canton Union School District #66 FY20 Budget. Kees seconded. Voting yes by roll call were Barnard, Bishop, Kees and Snowman. Motion carried.

#### 14. REPORTS

- A. District #66 Metrics Report

The monthly District Metrics Report was provided to the board. The board reviewed the metrics and there were no concerns.

#### 15. INFORMATION ITEMS

- A. 2019 Annual Library Report - Christy Semande

Christy Semande presented the 2019 Annual Library Report to the board and mentioned that the circulation at the elementary and middle school levels was down overall by 10%, but the participation in Maker Space has increased. She also noted that the circulation at the high school saw a 37% circulation increase in the 2018-2019 school year.

- B. September 2019 Building Reports

The board was presented with the September 2019 Building Reports. Board President Barnard commended the building principals on a job very well done.

- C. Sixth Day Enrollment - August 22, 2019

The sixth day enrollment numbers were presented to the board and it was noted that the overall numbers were down slightly as expected.

#### 16. FUTURE AGENDA ITEMS

- A. Yearly Planning Calendar

The yearly planning calendar is in line and no adjustments need to be made at this time.

#### 17. CLOSED SESSION

- A. Discuss Student Disciplinary Matters and/or Educational Matters Relating to Individual Students [5 ILCS 120/2(c)(9) and (10)].
- B. Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body [5 ILCS 120/2 (c) (1)].
- C. Discuss Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent [5 ILCS 120/2 (c) (11)].
- D. Discuss the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2 (c) (10)].

E. Collective negotiating matters between the public body and its employees or their representatives.[5 ILCS 120/2 (c) (2)].

Board member Bishop moved to enter into closed session. Snowman seconded. Voting yes by roll call were Barnard, Bishop, Kees and Snowman. Motion carried.

The board entered into closed session at 8:03 PM. The board returned to open session at 8:29 PM.

18. ACTION

A. Consider Approval of an Agreement in Lieu of Expulsion for Student #2020-A as Discussed in Closed Session

It was moved by board member Snowman and seconded by board member Bishop that the Agreement in Lieu of Expulsion with the parents of Student #2020-A providing for placement in the McCall Safe School for the remainder of the 2019-2020 school year and the 2020-2021 school year pursuant to 105 ILCS 5/10-22.6, be approved as discussed by the Board of Education in closed session. Voting yes by roll call were board members Barnard, Bishop, Kees and Snowman. Motion carried.

B. Consider the Approval of the Uniform Grievance Procedure Report and Findings Regarding Student #2020-B

Board member Bishop moved to approve the uniform grievance procedure report and findings regarding student #2020-B. Snowman seconded. Voting yes by roll call were Barnard, Bishop, Kees and Snowman. Motion carried.

19. ADJOURN

Board member Snowman moved to adjourn the regular meeting. Bishop seconded. Voting yes by roll call were board members Barnard, Bishop, Kees and Snowman. Motion carried.

Board President Barnard declared the regular meeting adjourned at 8:33 PM.

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Leonard Barnard, President

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Lori Coleman, Secretary

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Emily Dosier, Recording Secretary