

**CANTON UNION SCHOOL DISTRICT NO. 66
CANTON, ILLINOIS**

REQUEST FOR DOCK DAY

Employee Name

Date

Building

Immediate Supervisor

Date(s) dock day(s) will be taken: _____

Time employee will be gone: _____

Reason employee will be gone: _____

SUB NEEDED: YES _____ or NO _____

TIME SUB IS NEEDED _____

LOCATION _____

Requester's Signature

_____ Recommend _____ Not Recommended

Supervisor

_____ Approved _____ Disapproved

Superintendent/Designee