



Dear Families of CUSD 66,

In an effort to provide students with equitable access to curriculum, our district has decided to send all Chromebooks home with our students in grades 2-4. Technology clearly has become an essential part of the learning process, and therefore we want to make sure that all students have access to utilizing it in and out of the classroom setting. Our hope is that through the use of technology we are able to provide differentiated learning experiences as well as equip students with the skills necessary to compete in a 21st century learning environment.

This guide contains information and policies related to the 1:1 program at CUSD 66. If you have any questions after reading this guide, please feel free to contact your building principal.

Sincerely,

Julie Tarvin
Director of Student Learning

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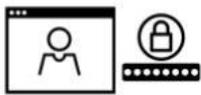
Technology Agreement

Student Expectations

Each classroom is equipped with a device rules poster. Teachers review these expectations with their students in the beginning of the school year when establishing classroom routines. These expectations are also expected to be followed outside of the classroom setting. Please review the expectations listed below with your child for the device that is appropriate for your grade level.



RULES



Do not share your username or password



Use clean hands



Use only your assigned device



No STICKERS on the Chromebooks



Monitor your battery life and charge when appropriate



Do not place anything between the keyboard and the screen (papers, ear buds, writing utensils ect.)



Protect your keyboard



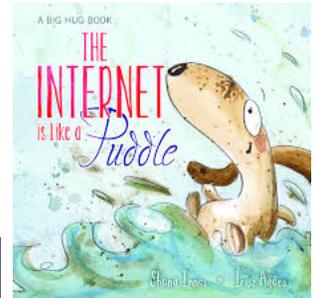
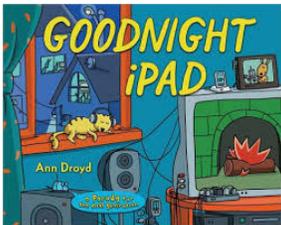
Always carry your device with two hands



STAY ON THE APP OR THE WEBSITE YOUR TEACHER HAS ASSIGNED

Student Digital Citizenship

Students will be taught the importance of responsible citizenship in the face of the internet age. A digital citizenship curriculum has been articulated throughout grades K-4. The five main topics of focus for the curriculum include: privacy, respect, safety, cyberbullying, and media balance. Quality lessons have been curated from a variety of sources.



LITTLE GIANT DIGITAL CITIZENS:



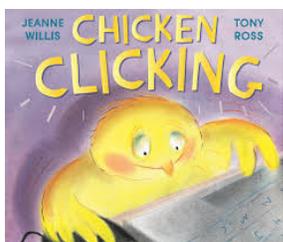
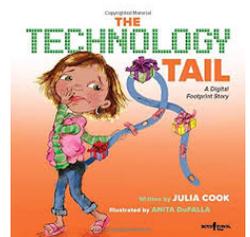
PROTECT PRIVATE INFORMATION
for themselves and others.

RESPECT THEMSELVES AND
OTHERS
in online communities.

STAY SAFE ONLINE
by listening to their gut feelings.

STAND UP TO
CYBERBULLYING
when they see it happening

BALANCE THE TIME
they spend using media and
doing other activities



Digital Literacy

CUSD 66 has embraced the standards created by ISTE, International Society for Technology in Education, Below you will find the standards along with a brief description. These standards serve as the roadmap to integrating the district's four pillars of learning: collaboration, problem solving, creative thinking, and innovation. Each grade level has an articulated set of skills identified for them to achieve which are embedded into the daily instruction.

Standard 1: Empowered Learner



I am an empowered learner. I use technology to set goals, work toward achieving them, and demonstrate my learning.

Standard 2: Creative Communicator



I am a creative communicator. I communicate effectively and express myself creatively using different tools, styles, formats, and digital media.

Standard 3: Knowledge Constructor



I am a knowledge constructor. I critically select, evaluate, and synthesize digital resources into a collection that reflects my learning and builds my knowledge.

Standard 4: Collaborator



I am a collaborator. I use digital tools to work with others to broaden my perspective.

Standard 5: Digital Citizenship



I am a digital citizen. I understand the rights, responsibilities, and opportunities of living, learning, and working in an interconnected digital world.

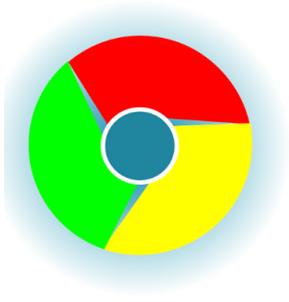
Learning Management

Students in grades 2-12 can expect their learning management platform to be Google Classroom. Teachers will post assignments, meeting links, and announcements through this platform. Teachers will also have the autonomy to integrate other platforms such as Seesaw, Dojo, Facebook, or Remind, but the main learning management system will be Google Classroom. We realize that parents may need support in learning these platforms. A parent portal has been created with will include information on how to navigate the learning management system.

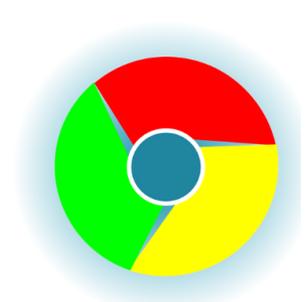
1. www.cantonusd.org
2. Click on "Parent Portal"
3. Click on the grade level band that meets your needs
4. Click on the desired resource

A student guide for Google Classroom can be found within this webstie page, but is also hyperlinked to the image below:



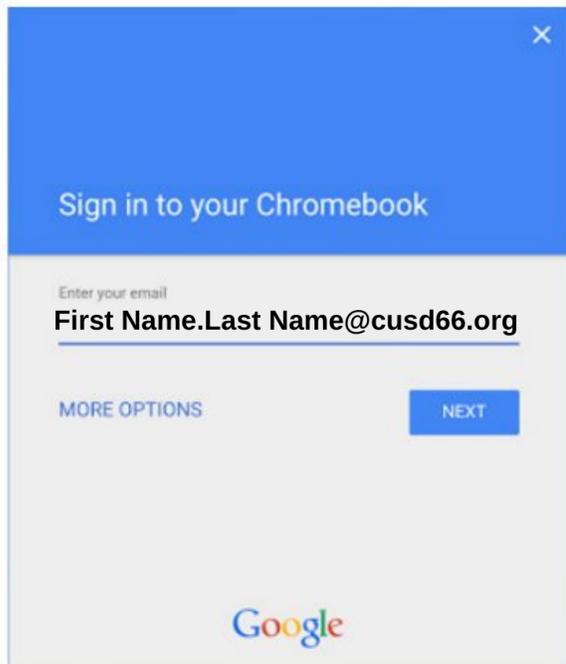


CANTON SCHOOL DISTRICT 66



STUDENT

login procedures



Sign in to your Chromebook

Enter your email
First Name.Last Name@cusd66.org

MORE OPTIONS

Google



←

Forgot password?

FIRSTNAME.LASTNAME@CUSD66.ORG

cusd + lunchcode



Parent/Guardian Guidance



While technology is amazing, it can be difficult to manage at home. Therefore, we would like to provide a few suggestions and tips that may help alleviate stress with having this new device in your home.

- ★ Create a family media plan. This plan should be designed around your family values and parenting style. Use the plan to create goals and rules so that you are enhancing your child's learning experience.
- ★ Help your child balance screen time with other activities by setting limitations for usage.
- ★ Create a space in your home where your child can use their device. This space should be in an open area of the home where a child can be supervised.
- ★ Require your child to keep their devices somewhere other than their bedroom at night
- ★ Talk with your child about technology use and expectations frequently. Ask them about their digital citizenship lessons using those topics as launch pads.

Here are some great resources for parents for tips and information regarding internet safety:

www.commonsensemedia.org

<https://internetsafety101.org/parentsguidetosocialmedia>

<https://kidshealth.org/en/parents/net-safety.html>

<https://www.cisa.gov/publication/stopthinkconnect-parent-and-educator-resources>

Guidelines for Device Use Outside of School

- Students are encouraged to take their device home daily.
- Devices should be stored in a secure and consistent location.
- Devices should be fully charged upon returning to school.
- If a student experiences technical problems, they should submit a help desk ticket. This is done by completing a Google Form located on the parent portal. The parent portal can be accessed through the cantonusd.org district website. The technology department will address the issue as soon as possible.
- Understand that use of the device in your home permits students access to unfiltered networks. Talk with your child often about the content they are exploring on their own to make sure it is safe and appropriate.
- The devices are property of the Canton Union School District. If at any time, outside of school hours, you do not want your child to utilize the device in your home, please feel free to enforce those limitations. However, during the school day, it is expected that your child will have their device and use it as a learning tool.

Canton Union School District 66

Elementary School Issued Device Policy 2020-2021

The implementation of the 1:1 device program is an exciting opportunity for our students, but the use of technology is a privilege, not a right. Students and parents are asked to read through this document carefully and sign their agreement to the following policy regarding responsible use of school issued devices.

Digital Citizenship

I will be a responsible digital citizen by:

- Using technology appropriately and abiding by all copyright laws.
- Complying with all school policies pertaining to technology as outlined in the handbook.
- Not taking pictures or videos without permission from the persons being photographed/videotaped.
- Accepting that school district personnel have access to my account, documents, and communications at all times.
- Accepting that all computer use is limited to educational purposes only.
- Accepting that any misuse of equipment is not permitted

Devices

- I agree to take responsibility for the use of any CUSD equipment and understand that it will only be used for educational purposes.
- I understand that I am responsible for maintaining my device in working condition while it is in my possession
- I understand that the device belongs to CUSD 66 and it is my responsibility to keep it safe while it is in my care.
- I agree to return the device in the same condition it was when I initially received it. I also agree to pay for its loss or any vandalism or damages that may have occurred while it was assigned to me.

Fees and Damage:

Required repairs that are not due to negligent use will be covered by the district. If intentional damage has occurred to a device, all repair or replacement costs will be the responsibility of the student. The district will have the damage repaired or replaced and bill the student for the costs if necessary. Families are welcome to check with their personal insurance company about coverage.

Examples of damage include but are not limited to cracked screens, broken or lost cases, broken or lost key boards, stripped or lost chargers.

Estimated Chromebook Replacement Costs:

Screen - \$30 for Elementary Chromebooks)

Keyboard - \$30

Bezel (top) - \$30

Bezel (bottom) - \$40

Replacement Charger - \$50

Whole Machine replacement - \$300

Canton Union School District 66
Elementary School Issued Device Policy 2021-2022

Student Name: _____

Student Grade/Teacher: _____

This is to certify that I (Please print parent/guardian name) _____ will read the technology rules and expectations set forth in the Device Policy I received today and that I will discuss the rules and expectations with my student. I understand that if I have any questions I can reach out to my student's teacher or building principal.

Parent Signature

Date

Canton Union School District 66
Elementary School Issued Device Policy 2021-2022

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