

AUGUST 20, 2018

REGULAR MEETING  
BOARD OF EDUCATION  
CANTON UNION SCHOOL DISTRICT NO. 66

The regular meeting of the Board of Education of Canton Union School District No. 66 was held in the library at Canton High School, located at 1001 North Main Street, Canton, Illinois, on Monday, August 20, 2018.

1. CALL TO ORDER

President Leonard Barnard called the regular meeting to order at 7:00 PM in the library at Canton High School.

2. ROLL CALL

Board members present and answering roll call were Leonard Barnard, Ben Bishop, Lori Coleman, Matt Kees, and Tom Snowman. Absent were board members Jane Lewis and Mark Tarter.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

President Barnard led those in attendance in the Pledge of Allegiance.

4. AMENDMENTS TO THE AGENDA

No amendments to the agenda were presented.

5. GOOD NEWS ITEMS

A. ALICE Training for Staff

ALICE training for staff was conducted at each of the District 66 Schools. Training included an on-line component and a situational component conducted by the Canton Police Department.

B. Back to School

It was reported that the 2018-2019 school year is off to a great start.

C. Additional Good News Items

Additional Good News Items presented: 1) Ingersoll Middle School teacher Michelle Franzoni gave a Powerpoint presentation on the middle school RtI Plans incorporated into the School Improvement Plan. The presentation covered information on the current RtI instruction process, team planning, student progress tracking, and future goals for the program ; 2) Student Services Director Cheley Martin thanked the Board for providing

the Langford Training for staff prior to the start of the school year; 3) Elementary principals reported a successful start to the school year; and 4) Lincoln Elementary Principal KiLee McFerren reported a successful Back-to-School Celebration/Open House with 75% participation by Lincoln families. Fun activities for students and parents were enjoyed throughout the event. (On File)

6. RECOGNITION OF AUDIENCE REQUESTS TO ADDRESS BOARD OF EDUCATION

There were no audience requests to address the Board of Education.

7. CONSENT AGENDA – CONSIDER APPROVAL OF ALL ITEMS NOTED (\*) AS INCLUDED ON THE CONSENT AGENDA

Board member Bishop moved to approve the Consent Agenda as presented. Kees seconded. Voting yes by roll call were board members Bishop, Kees, Coleman, Snowman, and Barnard. Motion carried.

\*8. MINUTES

- A. Minutes of the Board Policy Governance Committee Meeting, July 13, 2018
- B. Minutes of Regular Board Meeting, July 16, 2018
- C. Minutes of the Closed Session, July 16, 2018
- D. Minutes of the Special Board Meeting, July 31, 2018
- E. Minutes of the Closed Session, July 31, 2018

The minutes of the Board Policy Governance Committee Meeting held on July 13, 2018; the minutes of the Regular Board Meeting on July 16, 2018; the minutes of the Closed Session on July 16, 2018; the minutes of the Special Board Meeting on July 31, 2018; and the minutes of the closed session on July 31, 2018 were approved as presented under the Consent Agenda (On File)

\*9. FINANCIAL ACTIVITY

- A. Consider Payment of Bills and Payroll

The August bills and payroll were approved as presented under the Consent Agenda. (On File)

- B. Treasurer's Report

The July 2018 Treasurer's Report was approved as presented under the Consent Agenda. (On File)

\*10. PERSONNEL

- A. Retirements/Leaves/Resignations

- 1. Resignation, Phil Pullen, Physical Education Teacher, Lincoln Elementary School/Canton High School, Effective the end of the 2017-2018 School Year

2. Medical Leave of Absence, Licensed Staff Member, Effective Approximately Six Weeks Beginning Approximately October 14, 2018

The resignation of Phil Pullen from the position of Physical Education Teacher, Lincoln Elementary School/Canton High School, effective the end of the 2017-2018 school year, and the medical leave of absence for a licensed staff member, effective for approximately six week beginning around October 14, 2018 were approved as presented under the Consent Agenda. (On File)

B. Employment

1. Teka O'Neill, Sixth Grade Science Teacher, Ingersoll Middle School, Effective Beginning the 2018-2019 School Year (*Pending proper licensure/endorsements and required paperwork & background check*)
2. Taylor Snowman, Fifth Grade Teacher, Ingersoll Middle School, Effective Beginning the 2018-2019 School Year (*Pending proper licensure/endorsements and required paperwork & Background check*)
3. Kelsey Emberton, Paraprofessional, Canton High School, Effective the Beginning of the 2018-2019 School Year (*Pending required paperwork and background check*)
4. Kerstin Moore, Paraprofessional, Ingersoll Middle School, Effective The Beginning of the 2018-2019 School Year (*Pending required paperwork and background check*)
5. Lauren Ray, Paraprofessional, Westview Elementary School, (*Pending required paperwork and background check*)
6. Morgan Fraga, Physical Education Teacher, Lincoln Elementary School/Canton High School, Effective Beginning the 2018-2019 School Year (*Pending proper licensure/endorsements and required paperwork & background check*)
7. Kim Dudek, Part-time Reading Aide, Ingersoll Middle School, Effective As Soon as Possible (*Pending required paperwork and background check*)

Employment approved as presented under the Consent Agenda: Teka O'Neill, Sixth Grade Science Teacher, Ingersoll Middle School, Effective Beginning the 2018-2019 School Year (*Pending proper licensure/endorsements and required paperwork & background check*); Taylor Snowman, Fifth Grade Teacher, Ingersoll Middle School, Effective Beginning the 2018-2019 School Year (*Pending proper licensure/endorsements and required paperwork & Background check*); Kelsey Emberton, Paraprofessional, Canton High School, Effective the Beginning of the 2018-2019 School Year (*Pending required paperwork and background check*); Kerstin Moore, Paraprofessional, Ingersoll Middle School, Effective The Beginning of the 2018-2019 School Year (*Pending required paperwork and background check*); Lauren Ray, Paraprofessional, Westview Elementary School, (*Pending required paperwork and background check*); Morgan Fraga, Physical Education Teacher, Lincoln Elementary School/Canton High School, Effective Beginning the 2018-2019 School Year (*Pending proper licensure/endorsements and required paperwork & background check*); and Kim Dudek Part-time Reading Aide, Ingersoll Middle School, Effective As Soon as Possible (*Pending required paperwork and background check*) (On File)

C Transfers

1. Transfer of Ashley McKown, from Sixth Grade Science Teacher to Physical Education Teacher, Ingersoll Middle School, Effective Beginning the 2018-2019 School Year (Enclosure)

The transfer of Ashley McKown from Sixth Grade Science Teacher to Physical Education Teacher at Ingersoll Middle School, effective beginning the 2018-2019 school year, was approved as presented under the Consent Agenda. (On File)

D. Extracurricular

1. Resignation, Abbi Smith, Girls Sophomore Basketball Coach, Canton High School, Effective Immediately (Enclosure)
2. Resignation, Phil Pullen, Varsity Boys Basketball Coach, Canton High School, Effective Immediately (Enclosure)
3. Resignation, Katelyn Isbell, Scholastic Bowl Coach, Canton High School, Effective Immediately (Enclosure)
4. Employment, Lorie Rude, Speech Coach, Canton High School, Effective Beginning the 2018-2019 School Year (Enclosure)
5. Employment, Melanie Turgeon, Freshman Girls Basketball Coach, Canton High School, Effective Beginning the 2018-2019 School Year (Enclosure)
6. Resignation, William Lingle, Girls Track & Field Coach, Canton High School, Effective Immediately (Enclosure)
7. Employment, Hunter Rhodes, Head Varsity Boys Basketball Coach, Canton High School, Effective Immediately (Board Enclosure)

Extra Duty resignations approved as presented under the Consent Agenda were: Abbi Smith, Girls Sophomore Basketball Coach, Canton High School, Effective Immediately; Phil Pullen, Varsity Boys Basketball Coach, Canton High School, Effective Immediately; Katelyn Isbell, Scholastic Bowl Coach, Canton High School, Effective Immediately; and William Lingle, Girls Track & Field Coach, Canton High School, Effective Immediately. (On File)

The employment of Lorie Rude, Speech Coach, Canton High School, Effective Beginning the 2018-2019 School Year; Melanie Turgeon, Freshman Girls Basketball Coach, Canton High School, Effective Beginning the 2018-2019 School Year; and Hunter Rhodes, Head Varsity Boys Basketball Coach, Canton High School, Effective Immediately was approved as presented under the Consent Agenda. (On File)

11. ACTION

- \*A. Consider Approval of Destruction of Verbatim Recording of January 18, 2017 Closed Session

The Board gave approval for destruction of the audio recordings of the board meeting closed session held January 18, 2017 as presented under the Consent Agenda.

- \*B. Consider Approval of a Resolution Regarding the Review and Need for Confidentiality of Closed Session Meeting Minutes:

The Resolution Regarding the Review and Need for Confidentiality of Closed Session Meeting Minutes was approved as presented under the Consent Agenda. (Attachment)

- \*C. Consider Approval of New and Revised Board Policies (PRESS #98) – 2<sup>nd</sup> Reading:  
4:80, Accounting And Audits  
6:60, Curriculum Content  
6:135, Accelerated Placement Program (New)  
6:240, Field Trips And Recreational Class Trips  
6:250, Community Resource Persons And Volunteers  
7:50, School Admissions And Student Transfers To And From Non-District Schools  
7:340, Student Records  
3:40-E Exhibit – Checklist For The Superintendent Employment Contract Negotiation Process

New board policy and revisions to current board policies were approved as presented under the Consent Agenda. (On File)

- \*D. Consider Approval of List of Extracurricular Positions for Canton High School for the 2018-2019 School Year

The list of extracurricular positions for Canton High School for the 2018-2019 school year was approved as presented under the Consent Agenda. (On File)

- \*E. Consider Approval to Release Temporary Summer Custodians and Temporary Student Helpers:  
Temporary Summer Custodians: Dana Clore, Chuck Hall, Jordan Jackson, Pam Johns, Raynee Kessler, Vickie LaFleur, Greg Mathis, Heidi Putman, Leslie Shockency, and Dee Wolfe  
Temporary Student Helpers: Bryce Adams, Logan Beam, Kelsey Clark, Madison Decker, Christopher Driscoll, Aaron Evans, Gabriel Gossett, Kalan Lancaster, Kilee Lancaster, Cameron Lucas, Trenton Mayberry, Brandon Mortland, Taylor Nelson, Elijah Postin, and Charles Putman

The Board approved the release of temporary summer custodians and temporary student helpers as presented under the Consent Agenda.

- F. Consider Approval of Renewal of Employment Contacts of Exempt Staff (Board Enclosure):

- Tina Strode, Bookkeeper
- Laura Franciskovich, Accounts Payable

Board member Coleman moved to approve the renewal contracts for exempt staff Tina Strode, bookkeeper, and Laura Franciskovich Accounts Payable as presented. Snowman seconded. Voting yes by roll call were board members Coleman, Snowman, Barnard, Bishop, and Kees. Motion carried. (On File)

- G. Consider Approval of Renewal of Administrative Contracts (Board Enclosure):
- Tad DeRenzy, Assistant Superintendent

- Jason Parsons, Curriculum Director
- Cheley Martin, Student Services Director
- Wayne Krus, Principal, Ingersoll Middle School
- Bridgette Dennis, Principal, Eastview Elementary School
- Anne Grzanich, Principal, Westview Elementary School
- KiLee McFerren, Principal, Lincoln Elementary School
- Michael Lindy, Principal, Canton High School
- Jay Valencia, Assistant Principal, Canton High School
- Brad Hulet, Activities Director

Board member Coleman moved to approve the renewal of employment contracts for District #66 Administrators: Tad DeRenzy, Assistant Superintendent; Jason Parsons, Curriculum Director; Cheley Martin, Student Services Director; Wayne Krus, Principal, Ingersoll Middle School; Bridgette Dennis, Principal, Eastview Elementary School; Anne Grzanich, Principal, Westview Elementary School; KiLee McFerren, Principal, Lincoln Elementary School; Michael Lindy, Principal, Canton High School; Jay Valencia, Assistant Principal, Canton High School; and Brad Hulet, Activities Director as presented. Bishop seconded. Voting yes by roll call were board members Coleman, Bishop, Kees, Snowman, and Barnard. Motion carried. (On File)

- H. Consider Approval of *Memorandum of Understanding* between Canton Union School District #66 and the Canton Education Association for Corrected Insurance Language per the 2018-2021 Bargaining Agreement

Board member Coleman moved to approve the Memorandum of Understanding between Canton Union School District #66 and the Canton Education Association for corrected Insurance Language per the 2018-2021 Bargaining Agreement. Bishop seconded. Voting yes by roll call were board members Coleman, Bishop, Kees, Snowman, and Barnard. Motion carried. (Attachment)

- I. Consider Approval of Tentative FY 19 Budget for Canton Union School District #66

Assistant Superintendent Tad DeRenzy presented the Tentative FY 19 budget. Information on budgeted revenue and expenditures for the Education Fund, Operations & Maintenance Fund, and Transportation Fund, historical data, and assumptions used when projecting revenue and expenditures was reviewed. The Budget Hearing and action to approve will be held at the regular board meeting on September 24, 2018.

Board member Kees moved to approve the Tentative FY19 Budget for Canton Union School District #66 as presented. Bishop seconded. Voting yes by roll call were board members Kees, Bishop, Coleman, Snowman, and Barnard. Motion carried. (On File)

- J. Consider Approval of 2018-2019 Coaches Manual

Board member Bishop moved to approve the 2018-2019 Coaches Manual as presented. Coleman seconded. Voting yes by roll call were board members Bishop, Coleman, Kees, Snowman, and Barnard. Motion carried. (On File)

- K. Consider Approval of Banking Resolutions with MidAmerica National Bank designating authorized signers for P & O Band Club for Savings, DDA, and CD Accounts

The Bank requires a board approved Resolution when a change of designated signers is necessary. The Club is in the process of getting their own Tax ID number.

Board member Coleman moved to approve the Banking Resolutions with MidAmerica National Bank designating authorized signers for the P & O Band Club Savings, DDA, and CD Accounts as presented. Snowman seconded. Voting yes by roll call were board members Coleman, Snowman, Bishop, Kees, and Barnard. Motion carried.  
(Attachment)

- L. Consider Approval to Authorize the Superintendent to Proceed with an Intergovernmental Agreement with the City of Canton for District Waste Removal

Superintendent Sivertsen reported that proceeding with an Intergovernmental Agreement with the City of Canton for District Waste Removal would result in a savings to the District. The Agreement will be brought to the Board for action at the September regular board meeting.

Board member Coleman moved to authorize the superintendent to proceed with an Intergovernmental Agreement with the City of Canton for District Waste Removal; Bishop seconded. Voting yes by roll call were board members Coleman, Bishop, Kees, Snowman, and Barnard. Motion carried.

- M. Consider Approval of Custodial/Maintenance Worker Job Description

Board member Coleman moved to approve the Custodial Maintenance Worker Job Description as presented. Snowman seconded. Voting yes by roll call were board members Coleman, Snowman, Bishop, Kees, and Barnard. Motion carried. (On File)

## 12. REPORTS

There were no reports presented on the August 20, 2018 regular board meeting agenda.

## 13. DISCUSSION ITEMS

There were no Discussion Items presented on the August 20, 2018 regular board meeting agenda.

## 14. INFORMATION ITEMS

- A. August 2018 Building Reports

There were no questions or concerns regarding the August Building Reports provided by the school principals. (On File)

- B. Reminder: Budget Hearing, Monday, September 24, 2018, During Regular Board Meeting at 7:00 PM

Board members were reminded that the Budget Hearing would be held on Monday, September 24, 2018 during the regular board meeting in the Administration Building boardroom.

- C. Western Division Dinner Meeting, Wednesday, September 12, 2018, Spoon River College Community Outreach Center, Macomb

The Western Division Dinner Meeting will be held on Wednesday, September 12, 2018, at the Spoon River College Community Outreach Center in Macomb. (On File)

- D. Update on Little Giant Education Foundation

A meeting of the Little Giant Education Foundation will be scheduled and potential new members will be considered.

- E. Review of Annual Meeting of School Safety and Crisis Management Committee held August 8, 2018

The annual meeting of the School Safety and Crisis Management Committee was held in the District #66 boardroom on August 8, 2018. Representatives from Fulton County ESDA, Canton Policy Department, Canton Fire Department, and local health institutions joined District 66 leaders to review and discuss updates to the District 66 Crisis Management Plans.

- F. IASB-IASA-IASBO Joint Annual Conference, November 16-18, 2018

Information was provided to the board on Pre-Conference Workshops available to them during the IASA-IASB-IASBO Joint Annual Conference held in Chicago in November 2018. (On File)

15. FUTURE AGENDA ITEMS

- A. Yearly Planning Calendar

No items presented.

16. CLOSED SESSION

- A. Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District – [5 ILCS 120/2(c)(1)]
- B. Discuss the Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students 5 ILCS 120/2(c)(10).

Board member Ben Bishop moved to enter closed session to discuss matters pertaining to personnel [5 ILCS 120/2(c)(1)]; and to discuss the placement of individual students in Special Education Programs and other matters relating to individual students [5ILCS 120/2(c)(10)]. Board member Lori Coleman seconded. Voting yes by roll call were board members Bishop, Coleman, Kees, Snowman, and Barnard. Motion carried.

The Board entered closed session at 7:57 PM. The Board returned to open session 9:10 PM.



17. ADJOURN

Board member Bishop moved to adjourn the regular meeting. Kees seconded. Voting yes by roll call were board members Bishop, Kees, Coleman, Snowman, and Barnard. Motion carried.

President Barnard declared the regular meeting adjourned at 9:16 PM.

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Leonard Barnard, President

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Lori Coleman, Secretary

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Janet Werry, Recording Secretary