

AUGUST 21, 2017

REGULAR MEETING
BOARD OF EDUCATION
CANTON UNION SCHOOL DISTRICT NO. 66

The regular meeting of the Board of Education of Canton Union School District No. 66 was held in the library at Canton High School, located at 1001 North Main Street, Canton, Illinois, on Monday, August 21, 2017.

1. CALL TO ORDER

Board Vice-President Jane Lewis called the regular meeting to order at 7:00 PM in the library at Canton High School.

2. ROLL CALL

Board members present and answering roll call were Ben Bishop, Lori Coleman, Matt Kees, Jane Lewis, and Tom Snowman. Absent were board members Leonard Barnard and Jake Snowman.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

Board Vice-President Lewis led those in attendance in the Pledge of Allegiance. The Board held a moment of silence in memory of Tina Kleinschmidt, retired Lincoln Elementary School secretary.

4. AMENDMENTS TO THE AGENDA

There were no amendments to the regular meeting agenda.

5. GOOD NEWS ITEMS

A. Recognition of Board Member Jake Snowman

Recognition was given to resigning board member Jake Snowman's service on the Canton School District Board of Education and his dedication to the students in District 66.

B. Additional Good News Items

1) Elementary principals gave positive reviews on the students' first week of school; 2) The Ingersoll Middle School cafeteria floor looks great and work is moving quickly on the gymnasium floor; 3) Received a grant for \$15,000 targeted to new programs (Incubatoredu) at the high school; 4) Lincoln Elementary had a celebration for students and families, providing them with the opportunity to meet the new principal, KiLee McFerren; 5) The new football scoreboard is installed and receiving positive reviews from the community. Live feed is planned for the first football game; 6) At the beginning of the school year, the high school reported 70% student participation in extra-curricular

activities, with the expectation that the percentage will grow as the school year progresses; and 7) Freshman parent night had a good turnout.

6. RECOGNITION OF AUDIENCE REQUESTS TO ADDRESS BOARD OF EDUCATION

There were no audience requests to address the Board of Education.

7. CONSENT AGENDA – CONSIDER APPROVAL OF ALL ITEMS NOTED (*) AS INCLUDED ON THE CONSENT AGENDA

Board member Bishop moved to approve the Consent Agenda as presented. Board member Coleman seconded. Voting yes by roll call were board members Bishop, Coleman, Kees, and Lewis. Board member Tom Snowman abstained. Motion carried.

*8. MINUTES

- A. Minutes of Regular Board Meeting, July 17, 2017
- B. Minutes of the Closed Session, July 17, 2017
- C. Minutes of the Special Board Meeting, August 3, 2017
- D. Minutes of the Closed Session, August 3, 2017

The minutes of the Regular Board Meeting on July 17, 2017; minutes of the closed session on July 17, 2017; minutes of the special board meeting on August 3, 2017; and the minutes of the closed session on August 3, 2017 were approved as presented on the Consent Agenda. (On File)

*9. FINANCIAL ACTIVITY

- A. Consider Payment of Bills and Payroll

The August 2017 bills and payroll were approved as presented under the Consent Agenda. (On File)

- B. Treasurer's Report

The July 2017 Treasurer's Report was approved as presented under the Consent Agenda. Assistant Superintendent Tad DeRenzy provided a report on fund balances; Fund balances were down in the Operations & Maintenance Fund and fund balances in Transportation, Working Cash and Education Fund were up as compared to last year at this time. The State of Illinois owes the Canton School District \$1.1 m and has dismissed the second General State Aid payment. (On File)

*10. PERSONNEL

- A. Retirements/Leaves/Resignations

- 1. Resignation, Melanie Herrick, Custodian, Lincoln and Eastview Elementary Schools, Effective August 10, 2017
- 2. Medical Leave of Absence, Certified Staff Member, Effective Beginning November 2017 and Ending January 2018

3. Medical Leave of Absence, Certified Staff Member, Effective Beginning November 6, 2017 Until January 3, 2018
4. Resignation, Nicholas Stoneking, Special Education Teacher, Westview Elementary School, Effective the end of the 2016-2017 School Year
5. Resignation, Nicole Lettow, Sixth Grade Teacher, Ingersoll Middle School, Effective the end of the 2016-2017 School Year
6. Resignation, Layne Langholf, Physical Education Teacher, Ingersoll Middle School, Effective Immediately

The resignation of Melanie Herrick from the position of Custodian at Lincoln and Eastview Elementary Schools, effective August 10, 2017; Nicholas Stoneking, from the position of Special Education Teacher at Westview Elementary School, effective the end of the 2016-2017 school year; Nicole Lettow from the position of Sixth Grade Teacher at Ingersoll Middle School, effective the end of the 2016-2017 school year; and Layne Langholf from the position of Physical Education Teacher at Ingersoll Middle School, effective immediately, was approved as presented under the Consent Agenda. (On File)

The medical leave of absence for a certified staff member, effective beginning November 2017 and ending January 2018, was approved as presented under the Consent Agenda. (On File)

The medical leave of absence for a certified staff member, effective beginning November 6, 2017 until January 3, 2018, was approved as presented under the Consent Agenda. (On File)

B. Employment

1. Amanda Valentin, Sixth Grade English/Language Arts Teacher, Ingersoll Middle School, Effective Beginning the 2017-2018 School Year (*Pending required paperwork and background check*)
2. Teresa Sprecher, Paraprofessional, Eastview Elementary School, Effective Beginning the 2017-2018 School Year
3. Mallory Steach, Paraprofessional, Ingersoll Middle School, Effective Beginning the 2017-2018 School Year (*Pending required paperwork and background check*)
4. Denise Matzke, Fourth Grade Teacher, Eastview Elementary School, Effective Beginning the 2017-2018 School Year (*Pending required paperwork and background check*)
5. Rachel Jones, Temporary One-Year Substitute Agriculture Teacher/FFA Sponsor, Canton High School, Effective the 2017-2018 School Year
6. Karen Culbertson, Reading Aide, Westview Elementary School, Effective Beginning the 2017-2018 School Year
7. Carl Fisher, Physical Education Teacher, Ingersoll Middle School, Effective Beginning the 2017-2018 School Year (*Pending required paperwork and background check*)

The employment of staff was approved as presented under the Consent Agenda: Amanda Valentin, Sixth Grade English/Language Arts Teacher, Ingersoll Middle School, Effective Beginning the 2017-2018 School Year (*Pending required paperwork and background check*); Teresa Sprecher, Paraprofessional, Eastview

Elementary School, Effective Beginning the 2017-2018 School Year; Mallory Steach, Paraprofessional, Ingersoll Middle School, Effective Beginning the 2017-2018 School Year (*Pending required paperwork and background check*); Denise Matzke, Fourth Grade Teacher, Eastview Elementary School, Effective Beginning the 2017-2018 School Year (*Pending required paperwork and background check*); Rachel Jones, Temporary One-Year Substitute Agriculture Teacher/FFA Sponsor, Canton High School, Effective the 2017-2018 School Year; Karen Culbertson, Reading Aide, Westview Elementary School, Effective Beginning the 2017-2018 School Year; and Carl Fisher, Physical Education Teacher, Ingersoll Middle School, Effective Beginning the 2017-2018 School Year (*Pending required paperwork and background check*). (On File)

C Transfers

There were no Transfers presented on the regular meeting agenda.

D. Extracurricular

1. Resignation, Layne Langholf, Varsity Girls Basketball Coach, Canton High School, Effective the End of the 2016-2017 Season (Enclosure)
2. Employment, Adam Colgan, Sound and Lighting Director, Canton High School, Effective Beginning the 2017-2018 School Year (Board Enclosure)
3. Employment, Mike Emery, Head Varsity Baseball Coach, Canton High School, Effective Beginning the 2017-2018 Season (Board Enclosure)
4. Employment, Zachary Welker, Physical Education Department Chair, Ingersoll Middle School, Effective Beginning the 2017-2018 School Year

Extracurricular positions approved as presented under the Consent Agenda: Resignation, Layne Langholf, Varsity Girls Basketball Coach, Canton High School, Effective the End of the 2016-2017 Season; Employment, Adam Colgan, Sound and Lighting Director, Canton High School, Effective Beginning the 2017-2018 School Year; Employment, Mike Emery, Head Varsity Baseball Coach, Canton High School, Effective Beginning the 2017-2018 Season; and Employment, Zachary Welker, Physical Education Department Chair, Ingersoll Middle School, Effective Beginning the 2017-2018 School Year. (On File)

11. ACTION

- *A. Consider Approval of Destruction of Verbatim Recording of January 20, 2016 Closed Session

The Board approved the destruction of verbatim recording of the January 20, 2016 closed session as presented under the Consent Agenda.

- *B. Consider Approval of Renewal of McCall School Lease Agreement Between Canton Union School District #66 and Regional Office of Education #26

The Board approved the renewal of the McCall School Lease Agreement between Canton Union School District #66 and the Regional Office of Education #26 as presented under the Consent Agenda. (On File)

- *C. Consider Approval to Release Temporary Summer Custodians Joanna Foreman, Pam Johns, John Spahn, and Mike Sorrill and Temporary Student Helpers - Logan Beam, Kelsey Clark, Christopher Driscoll, Aaron Evans, Kilee Lancaster, Madison Link, Cameron Lucas, Ethan Magnuson, Brandon Mortland, Taylor Nelson, Gabe Putman, and Evan Wheeler

The release of temporary summer custodians Joanna Foreman, Pam Johns, John Spahn, and Mike Sorrill and the release of temporary student helpers Logan Beam, Kelsey Clark, Christopher Driscoll, Aaron Evans, Kilee Lancaster, Madison Link, Cameron Lucas, Ethan Magnuson, Brandon Mortland, Taylor Nelson, Gabe Putman, and Evan Wheeler was approved as presented under the Consent Agenda.

- *D. Consider Approval of Banking Resolution with MidAmerica National Bank Designating Authorized Signers for Athletic Imprest Account

A revised Banking Resolution with MidAmerica National Bank was provided to board members at the board table. The revised Banking Resolution with MidAmerica National Bank designating authorized signers for the Athletic Imprest Account was approved under the Consent Agenda. (Attachment)

- *E. Consider Approval of Renewal of Softball Complex Agreement Between Canton Softball Association and Canton Union School District #66, Effective January 1, 2018 to December 31, 2023

The Board approved the renewal of the Softball Complex Agreement between Canton Softball Association and Canton Union School District #66, effective January 1, 2018 to December 31, 2023 as presented under the Consent Agenda. (On File)

- *F. Consider Approval of Renewal of Canton Traveling Baseball Hitting Complex Agreement between Canton Traveling Baseball Association (CTBA) and Canton Union School District #66, Effective January 1, 2018 through December 31, 2023

The Board approved the Canton Traveling Baseball Hitting Complex Agreement between Canton Union School District #66 and the Canton Traveling Baseball Association (CTBA) as presented under the Consent Agenda. (On File)

- *G. Consider Approval of Revisions to Board Policies Designating Complaint Managers (Enclosure):

- 2:260, Uniform Grievance Procedure
- 5:10, Equal Employment Opportunity & Minority Recruitment
- 5:20, Workplace Harassment Prohibited
- 7:20, Harassment of Students Prohibited
- 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment

The Board approved changes to designated Complaint Managers in board policies 2:260, Uniform Grievance Procedure; 5:10, Equal Employment Opportunity and Minority Recruitment; 5:20, Workplace Harassment Prohibited; 7:20, Harassment of Students Prohibited; and 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment as presented under the Consent Agenda. (On File)

- *H. Consider Approval of Treasurer Bond for Paula Arrenholz for the Period of July 1, 2017 through July 1, 2018

The Board approved a Treasurer Bond (bond limit of \$6,000,000) for Paula Arrenholz for the period of July 1, 2017 through July 1, 2018 as presented under the Consent Agenda. (On File)
- *I. Consider Approval of Recall of Cindy Hall, Bus Monitor, District #66 Transportation, Effective Beginning the 2017-2018 School Year

The Board approved the recall of Cindy Hall to the position of Bus Monitor, effective beginning the 2017-2018 school year, as presented under the Consent Agenda. (On File)
- *J. Consider Approval of List of Canton High School Volunteer Assistant Coaches for 2017-2018 School Year (*Pending required paperwork and background check*)

The list of Canton High School Volunteer Assistant Coaches for the 2017-2018 school year were approved as presented under the Consent Agenda. (On File)
- *K. Consider Approval to Amend Employment Contract for Laura Franciskovich, Accounts Payable Secretary, Administration Office, Effective July 1, 2017 to June 30, 2018

The Board approved an amended employment contract for Laura Franciskovich, accounts payable secretary at the Administration Office, effective July 1, 2017 to June 30, 2018, as presented under the Consent Agenda. (On File)
- L. Accept Resignation of Board Member Jake Snowman from Canton Union School District #66 Board of Education, Effective August 22, 2017

Board member T. Snowman moved to accept the resignation from Canton School District Board of Education member Jake Snowman effective August 22, 2017; Bishop seconded. Voting yes by roll call were board members T. Snowman, Bishop, Coleman, Kees, and Lewis. Motion carried. (On File)
- M. Consider Approval of Bid for Canton School District Property Located at 704 North Eighth Avenue, Canton, Illinois

Superintendent Sivertsen reported that bids were received at 2:00 PM on August 21, 2017 for the District property at 704 North Eighth Avenue, Canton; Recommendation - accept the bid of \$5000 from Habitat for Humanity.

Board member Coleman moved to accept the bid of \$5000 from Habitat for Humanity for the District 66 lot located at 704 North Eighth Avenue, Canton. Bishop seconded. Voting yes by roll call were board members Coleman, Bishop, Kees, Lewis, and T. Snowman. Motion carried. (On File)
- N. Consider Approval of Bid from NES, Inc. for Asbestos Abatement at Ingersoll Middle School

Superintendent Sivertsen reported that the bid received from NES, Inc. was slightly higher than expected, but was lower than the other bids. Sivertsen recommended the board accept the low bid from NES, Inc.

Board member Coleman moved to approve the bid from NES, Inc. for asbestos abatement at Ingersoll Middle School. T. Snowman seconded. Voting yes by roll call were board members Coleman, T. Snowman, Bishop, Kees, and Lewis. Motion carried. (On File)

- O. Consider Approval of Bid from Kiefer Specialty Flooring Inc. for Replacement of Ingersoll Middle School Gym Floor and from Otto Baum for Floor Grinding

Superintendent Sivertsen reported on the conditions of the Ingersoll Middle School gym floor.

Board member Bishop moved to accept the bid from Kiefer Specialty Flooring, Inc. for replacement of the middle school gym floor and the bid from Otto Baum for floor grinding as presented. Kees seconded. Voting yes by roll call were board members Bishop, Kees, Coleman, Lewis, and T. Snowman. Motion carried. (On File)

- P. Consider Approval to Create Activity Accounts for Ingersoll Middle School: First Lego League; Scholastic Bowl; Volleyball; Cross Country; Wrestling; Baseball; Softball; Cheerleading; Girls Basketball Boys Basketball; Track; and Project Hope

Bishop moved to approve the creation of Ingersoll Middle School Activity Accounts for First Lego League; Scholastic Bowl; Volleyball; Cross Country; Wrestling; Baseball; Softball; Cheerleading; Girls Basketball Boys Basketball; Track; and Project Hope. Coleman seconded. Voting yes by roll call were board members Bishop, Coleman, Kees, T. Snowman, and Lewis. Motion carried. (On File)

- Q. Consider Approval to Create Activity Accounts for Canton High School: Fishing; Volleyball; Boys Golf; Girls Golf; Cross Country; Boys Soccer; Girls Soccer; Football; Dance; Baseball; Softball; Girls Track; Boys Track; Boys Basketball; Girls Basketball; Wrestling; Color Guard; and General Athletic

Board member Bishop moved to approve the creation of Canton High School Activity Accounts for Fishing; Volleyball; Boys Golf; Girls Golf; Cross Country; Boys Soccer; Girls Soccer; Football; Dance; Baseball; Softball; Girls Track; Boys Track; Boys Basketball; Girls Basketball; Wrestling; Color Guard; and General Athletic. Coleman seconded. Voting yes by roll call were board members Bishop, Coleman, Kees, T. Snowman, and Lewis. Motion carried. (On File)

12. REPORTS

- A. Presentation of FY18 Budget for Canton Union School District #66 – T. DeRenzy

The tentative Canton School District FY 18 Budget was presented by Assistant Superintendent Tad DeRenzy. Certain assumptions, such as EAV, CPPRT, interest rates, enrollment, General State Aid, and anticipated changes to the state funding formula were considered when projecting the revenue and expenditures. The tentative budget will be on display at the Administration Building, 20 West Walnut Street, Canton, for 30 days. A

budget hearing will be held on September 25, 2017, at 6:30 PM in the Administration Building boardroom, 20 West Walnut Street, Canton. (On File)

13. DISCUSSION ITEMS

A. IASB-IASA-IASBO Joint Annual Conference, November 17-19, 2017

The Board discussed possible changes regarding their participation in the IASB-IASA-IASBO Joint Annual Conference, November 2017, and the IASB deadlines for school district's to revise registration and housing arrangements. Discussion will continue at the September regular board meeting. (On File)

B. Schedule Special Board Meeting for Board Candidate Interviews and Action to Appoint (

The Board discussed possible dates to conduct interviews of candidates for the vacant seat on the Board of Education. Tentative dates were set for September 14 and/or 15, 2017, at 7:00 PM.

C. Designate Board Member to Serve on Board Policy Governance Committee

Board member Ben Bishop volunteered for- and was appointed to serve on- the Canton School District #66 Board Policy Governance Committee.

D. Schedule Board Policy Governance Committee Meeting

Members of the Board Policy Governance Committee scheduled a Policy Committee meeting for Thursday, August 24, 2017 at 9:00 AM in the boardroom.

14. INFORMATION ITEMS

A. Review of Annual Meeting of School Safety and Crisis Management Committee Held August 9, 2017

Assistant Superintendent Tad DeRenzy provided a review of the annual meeting of the School Safety and Crisis Management Committee held on August 9, 2017. At the annual meeting, first responders and Canton School District administrators discussed the Crisis Plans in place for Canton schools and buildings and also discussed the concept of ALICE training. (On File)

B. Reminder: Budget Hearing/Special Meeting, Monday, September 25, 2017, 6:30 PM, Administration Building, Boardroom

Board members were reminded that the special meeting for the budget hear will be held on September 25, 2017, at 6:30 PM in the Administration Building boardroom.

At 7:55 PM, board member Matt Kees exited the regular meeting.

Transportation Director Ryan Gilles reported that bus transportation of students went smoothly during the first week of school

15. FUTURE AGENDA ITEMS

A. Yearly Planning Calendar

- 1) Discuss participation in 2017 Joint Annual Conference
- 2) Safety Training
- 3) Schedule Board Retreat once board vacancy has been filled

16. CLOSED SESSION

- A. Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District – [5 ILCS 120/2(c)(1)]
- B. Discuss the Setting of a Price for the Sale of Property Owned by the School District [5 ILCS 120/2(c)(6)]

Board member Lori Coleman moved to enter closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District [5 ILCS 120/2(c)(1)] and to discuss the setting of a price for the sale of property owned by the school district [5 ILCS 120/2(c)(6)]. Bishop seconded. Voting yes by roll call were board members Coleman, Bishop, Lewis, and T. Snowman. Motion carried.

Board members entered closed session at 8:00 PM. The Board returned to open session at 9:40 PM.

17. ACTION

- A. Consider Approval of a Resolution declaring three vacant properties located at the northwest corner of East Ash Street and 15th Avenue, Canton, Fulton County, Illinois, unnecessary, unsuitable, and inconvenient for a school, and unnecessary for the uses of the District, and directing their sale in accordance with the requirements of 105 ILCS 5/5-22.

The Board discussed the sale of the three vacant properties; No action taken.

18. ADJOURN

Board member Bishop moved to adjourn the regular meeting. Tom Snowman seconded. Voting yes by roll call were board members Bishop, T. Snowman, Coleman, Kees, and Lewis. Motion carried.

Board Vice-President Jane Lewis declared the regular meeting adjourned at 9:49 PM.

Jane Lewis, Board Vice-President

Lori Coleman, Board Secretary

Janet Werry, Recording Secretary