

SEPTEMBER 18, 2017

REGULAR MEETING  
BOARD OF EDUCATION  
CANTON UNION SCHOOL DISTRICT NO. 66

The regular meeting of the Board of Education of Canton Union School District No. 66 was held in the boardroom at the Administration Building, located at 20 West Walnut Street, Canton, Illinois, on Monday, September 18, 2017.

1. CALL TO ORDER

Board President Leonard Barnard called the regular meeting to order at 7:00 PM in the boardroom at the Canton School District Administration Building.

2. ROLL CALL

Board members present and answering roll call were Leonard Barnard, Ben Bishop, Lori Coleman, Matt Kees, Jane Lewis (via telephone conference call), and Tom Snowman..

3. PLEDGE OF ALLEGIANCE TO THE FLAG

Board President Barnard led those in attendance in the Pledge of Allegiance.

4. AMENDMENTS TO THE AGENDA

There were no amendments to the posted revised regular meeting agenda.

5. GOOD NEWS ITEMS

A. Recognition of New District #66 Staff

Building Principals introduced staff new to the District. New staff present to be recognized were: *Eastview Elementary* – Taylor Smith, McKenzie Coulter, Kyle Lindmark, Denise Matzke, Kaykla Searle, Devan Spears, Carie Gobert, and Courtney Kachanuk; *Ingersoll Middle School* – Carl Fisher, Kourtnee Hall, Dustyn Hart, Amanda Valentin, and Jillian Widger; *Lincoln Elementary* – Shelby Knobeloch; and *Westview Elementary* – Carrie Wheeler.

B. Additional Good News Items

Additional Good News Items presented: 1) The Ingersoll Middle School gym is progressing nicely; 2) The IMS softball team is going to the State Softball Competition; 3) A grant awarded to Lincoln Elementary will be used to build flower boxes; 4) Lincoln had 77% participation at their Open House; 5) Concrete work at the south entrance to the high school has been completed; 6) Homecoming is quickly approaching; 7) Representatives of all branches of military service will be represented at the Veterans Day Ceremony; 8) Congratulations were extended to a CHS staff member on the birth of the newest Little Giant; 9) Westview Elementary had 80% attendance at Open House; 10) The Canton Little Learners Program has scheduled a Community Night for September

27, 2017; 11) Patching will be done to the track; and 12) Transportation has a new lift bus this year and fuel bids will be held in December.

6. RECOGNITION OF AUDIENCE REQUESTS TO ADDRESS BOARD OF EDUCATION

There were no audience requests to address the Board of Education.

7. Pulled

8. Pulled

Items 7 and 8 were listed as 'Pulled' on the Revised Version of the September 18, 2017 regular board meeting agenda, and remained on the agenda's numbering outline.

9. CONSENT AGENDA – CONSIDER APPROVAL OF ALL ITEMS NOTED (\*) AS INCLUDED ON THE CONSENT AGENDA

Consent Agenda Items 13-C, 13-D, 13-E, 13-F, and 13-G were removed from the Consent Agenda for individual consideration and vote.

Board member Bishop moved to approve the revised Consent Agenda as presented. Board member Coleman seconded. Voting yes by roll call were board members Bishop, Coleman, Kees, Lewis, Snowman, and Barnard. Motion carried.

\*10. MINUTES

- A. Minutes of Special Board Meeting, August 21, 2017
- B. Minutes of the Regular Board Meeting, August 21, 2017
- C. Minutes of the Closed Session, August 21, 2017
- D. Minutes of the Board Policy Governance Committee Meeting, August 24, 2017

The minutes of the Special Board Meeting on August 21, 2017; minutes of the Regular Board Meeting, August 21, 2017; minutes of the Closed Session on August 21, 2017; and the minutes of the Board Policy Governance Committee Meeting, August 24, 2017 were approved as presented on the Consent Agenda. (On File)

\*11. FINANCIAL ACTIVITY

- A. Consider Payment of Bills and Payroll

The September 2017 bills and payroll were approved as presented under the Consent Agenda. (On File)

- B. Treasurer's Report

The August 2017 Treasurer's Report was approved as presented under the Consent Agenda. (On File)

\*12. PERSONNEL

- A. Retirements/Leaves/Resignations

1. Leave of Absence, Licensed Staff Member, Effective for approximately Six Weeks (Start date to be determined) Return date January 3, 2018

The leave of absence for a licensed staff member, effective for approximately six weeks (start date to be determined) return date January 3, 2018) was approved as presented under the Consent Agenda. (On File)

B. Employment

1. Gregory Mathis, Paraprofessional, Ingersoll Middle School, Effective Beginning September 18, 2017

The employment of Gregory Mathis as a paraprofessional at Ingersoll Middle School, effective beginning September 18, 2017 was approved as presented under the Consent Agenda. (On File)

C Transfers

There were no Transfers presented on the regular meeting agenda.

D. Extracurricular

1. Resignation, Ken Brant, Freshman Boys Basketball Coach, Canton High School, Effective Immediately
2. Employment, Ken Brant, Sophomore Boys Basketball Coach, Canton High School, Effective Beginning the 2017-2018 Season
3. Employment, Tyler Christensen, Freshmen Boys Basketball Coach, Canton High School, Effective Beginning the 2017-2018 Season
4. Approval, Kourtnee Hall, Volunteer Girls Basketball Coach, Ingersoll Middle School, Effective the 2017-2018 Season
5. Employment, Jessica Thum, Varsity Girls Basketball Coach, Canton High School, Effective the 2017-2018 Season

Extracurricular positions approved as presented under the Consent Agenda:

1) Resignation of Ken Brant, Freshman Boys Basketball Coach at Canton high School, effective immediately; 2) Employment of Ken Brant, Sophomore Boys Basketball Coach at Canton High School, effective beginning the 2017-2018 Season; 3) Employment of Tyler Christensen, Frshman Boys Basketball Coach at Canton high School, effective beginning the 2017-2018 season; 4) Kourtnee Hall, Volunteer Girls Basketball Coach at Ingersoll Middle School, effective the 2017-2018 season; and 5) Employment of Jessica Thum, Varsity Girls Basketball Coach at Canton High School, effective the 2017-2018 season.(On File)

13. ACTION

- \*A. Consider Approval of Destruction of Verbatim Recordings of February 2, 2016 and February 17, 2016 Closed Sessions

The Board approved the destruction of verbatim recording of the February 2, 2016 and February 17, 2017 closed sessions as presented under the Consent Agenda.

- \*B. Consider Approval of Administrator and Teacher Salary and Benefits Report – School Year 2016-2017

The Board approved the Administrator and Teacher Salary and Benefits Report – School Year 2016-2017 as presented under the Consent Agenda. (On File)

- \*C. Consider Approval of Bid from Trotter General Contracting for Veterans Memorial Garden at Canton High School (Base Bid - \$21,500; Option #1 flag pole & electrical work - \$5,000; Option #2 benches-\$2,350) Total Bid \$28,850 for Base and Options 1 & 2.

Board member Snowman moved to approve the Base bid and Option #1 in the amount of \$26,500 from Trotter General Contractor for the Veterans Memorial Garden at Canton High School. Coleman seconded. Voting yes by roll call were board members Snowman, Coleman, Bishop, Kees, Lewis, and Barnard. Motion carried. (On File)

- \*D. Consider Approval of Modification to Banking Resolutions and Issuance of Debit Cards for the Canton High School and Ingersoll Middle School Activity Accounts

Assistant Superintendent Tad DeRenzy briefed the Board on the need to make modifications to the Activity Accounts by requiring one signature instead of two and thereby making a debit card available for online purchasing for the Activity Accounts.

Board member Kees moved to approve the modification to the Banking Resolution and Issuance of Debit Cards for the Canton High School and Ingersoll Middle School Activity Accounts. Bishop seconded. Voting yes by roll call were board members Kees, Bishop, Coleman, Lewis, Snowman, and Barnard. Motion carried. (On File)

- \*E. Consider Approval of Resolution for an Increase in the Standard Balance of the Athletic Imprest Account from \$4,000 to \$10,000

Assistant Superintendent Tad DeRenzy briefed the Board on the rationale behind the request to increase the Standard Balance of the Athletic Imprest Account from \$4000 to \$10,000.

Board member Kees moved to approve the modification to the Bank Resolution and Issuance of Debit Cards for the Canton High School and Ingersoll Middle School Activity Accounts. Coleman seconded. Voting yes by roll call were board members Kees, Coleman, Bishop, Lewis, Snowman, and Barnard. Motion carried. (Attachment)

- \*F. Consider Approval of Resolution for a Four-Year Lease with Apple Financial Services in the Amount of \$37,812.96 for iPads for Grades Kindergarten - First Grade

Board member Bishop moved to approve the Resolution for a four-year lease with Apple Financial Services in the amount of \$37,812.96 for iPads for Grades Kindergarten – First Grade as presented. Kees seconded. Voting yes by roll call were board members Bishop, Kees, Coleman, Lewis, Snowman, and Barnard. Motion carried. (On File)

- \*G. Consider Approval of Proposal for the Tina Kleinschmidt Memorial Bench at Lincoln Elementary School

Barnard moved to approve the proposal for the Tina Kleinschmidt Memorial Bench at Lincoln Elementary School as presented. Kees seconded. Voting yes by roll call were

board members Barnard, Kees, Bishop, Coleman, Lewis, and Snowman. Motion carried. The bench and installation is being funded by the Kleinschmidt family. (On File)

H. Consider Approval of Renewal of Hazardous Conditions Resolution for Westview Elementary School

Assistant Superintendent Tad DeRenzy provided handouts to the Board detailing the locations and qualifiers for the District's request, to the Illinois Department of Transportation, for Hazardous Conditions for Westview Elementary School.

Board member Bishop moved to approve the renewal of the Hazardous Conditions Resolution for Westview Elementary School. Coleman seconded. Voting yes by roll call were board members Bishop, Coleman, Kees, Lewis, Snowman, and Barnard. Motion carried. (Attachment)

14. REPORTS

There were no Reports presented on the September 18, 2017 Board Meeting Agenda.

15. DISCUSSION ITEMS

A. Discuss New and Revised Board Policies – 1<sup>st</sup> Reading

- 2:220-E3, Closed Meeting Minutes
- 2:260, Uniform Grievance Procedure
- 6:80, Teaching About Controversial Issues
- 6:210, Instructional Materials
- 7:275, Orders to Forgo Life-Sustaining Treatment
- 8:70, Accommodating Individuals with Disabilities

Superintendent Rolf Sivertsen provided a review of the recommendations for revisions to board policy as determined by the Board Policy Governance Committee. (On File)

B. Draft Administrative Procedure: 7:50AP-1, Foreign Exchange Student

Superintendent Sivertsen provided a review of the proposed new Administrative Procedure, *7:50AP-1, Foreign Exchange Student* for use in the Canton School District. The new AP has an Illinois High School Association component. (On File)

C. IASB-IASA-IASBO Joint Annual Conference, November 17-19, 2017

Following discussion, decision was made by the Board to participate in the IASB-IASA-IASBO Joint Annual Conference held in Chicago in November 2017.

D. Schedule Board Retreat

The Board scheduled a Board Retreat for Saturday, November 11, 2017. The retreat will be held from 8:00 AM to 12:00 NOON in the boardroom. Discussion items for consideration for the retreat are STEM, Personnel, Lego Ed, and middle school Chemistry and Foreign Language

16. INFORMATION ITEMS

A. Sixth Day Enrollment

The 2017 Sixth Day Enrollment figure (2492) showed a slight decrease from the 2016 figure (2579). (On File)

B. Western Division Fall Dinner Meeting, October 24, 2017, LaHarpe

Reservations are being taken for attendance at the Western Division Fall Dinner Meeting on October 24, 2017 in LaHarpe. Board members interested in attending should contact the board clerk. (On File)

C. Reminder: Budget Hearing/Special Meeting, Monday, September 25, 2017, 6:30 PM, Administration Building, Boardroom

Board members were reminded of the Special Board Meeting scheduled for September 25, 2017, at 6:30 PM in the boardroom. The purpose of the meeting is to conduct a public hearing on the FY18 Budget and take action to approve. (On File)

D. Floor Graphic for Ingersoll Middle School Gymnasium

Board members viewed copies of the floor graphic for the Ingersoll Middle School gymnasium; completion should be done by October 20, 2017. The Girls Basketball Team will be playing most of their season at the high school and at Alice Ingersoll Gymnasium, with the intent to get back to playing games at Ingersoll by Eighth Grade Night. (On File)

17. FUTURE AGENDA ITEMS

A. Yearly Planning Calendar

1) Board Retreat, November 11, 2017, 8:00 AM, Boardroom

18. CLOSED SESSION

A. Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District – [5 ILCS 120/2(c)(1)]

B. Discuss the selection of a person to fill public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance. – [5 ILCS 120/2(c)(3)]

Board member Matt Kees moved to enter closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District [5 ILCS 120/2(c)(1)] and to discuss the selection of a person to fill public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance [5 ILCS 120/2(c)(3)]. Bishop seconded. Voting yes by roll call were board members Kees, Bishop, Coleman, Lewis, Snowman, and Barnard. Motion carried.

Board members entered closed session at 7:43 PM. The Board returned to open session at 8:05 PM.

19. ACTION FROM CLOSED SESSION

- A. Consider the Appointment of a Person to Fill a Vacancy (Created by the Resignation of Former Board Member Jake Snowman) on the Canton Union School District #66 Board of Education

Bishop moved to appoint David Steck to fill the vacancy on the Canton School District Board of Education; Snowman seconded. Board members voting yes were Bishop, Snowman and Lewis. Voting no were Board members Barnard, Kees, and Coleman. Motion failed due to tie vote.

Motion was made by Kees and seconded by Coleman to appoint Mark Tarter to fill the vacancy on the Canton School District Board of Education. Voting yes by roll call were Board Members Kees, Coleman, and Barnard. Voting no were board members Snowman, Bishop, and Lewis. Motion failed due to tie vote.

President Barnard stated that board policy defines allowable reasons for a board member to participate in a meeting by video or audio conference and advised Board Member Lewis that she was not allowed to participate in the meeting without being physically present. Board member Lewis exited the board meeting by initiating an end to the telephone conference call.

Motion was made and seconded to appoint Mark Tarter to fill the vacancy on the Canton School District Board of Education. Voting yes by roll call were board members Coleman, Kees, and Barnard. Voting no by roll call were board members Bishop and Snowman. Motion carried.

20. ADJOURN

Board member Kees moved to adjourn the regular meeting. Bishop seconded. Voting yes by roll call were board members Kees, Bishop, Coleman, Snowman, and Barnard. Motion carried.

Board President Leonard Barnard declared the regular meeting adjourned at 8:40 PM.

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Leonard Barnard, President

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Lori Coleman, Board Secretary

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Janet Werry, Recording Secretary