

SEPTEMBER 24, 2018

REGULAR MEETING  
BOARD OF EDUCATION  
CANTON UNION SCHOOL DISTRICT NO. 66

The regular meeting of the Board of Education of Canton Union School District No. 66 was held in the boardroom at the Administration Building, located at 20 West Walnut Street, Canton, Illinois, on Monday, September 24, 2018.

1. CALL TO ORDER

President Leonard Barnard called the regular meeting to order at 7:00 PM in the boardroom at the Administration Building.

2. ROLL CALL

Board members present and answering roll call were Leonard Barnard, Ben Bishop, Lori Coleman, Matt Kees, Mark Tarter, and Tom Snowman. Absent was board member Jane Lewis.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

President Barnard led those in attendance in the Pledge of Allegiance.

4. PUBLIC HEARING ON FY 19 BUDGET

A. Assistant Superintendent's Presentation

Assistant Superintendent Tad DeRenzy provided the Board with an update on the FY19 Budget.

B. Public Comments

There were no public comments provided by the audience.

C. Motion of Adjournment of FY 19 Budget Hearing

Board member Ben Bishop moved to adjourn the public hearing. Board member Mark Tarter seconded.

D. Roll Call to Close Public Hearing

Voting yes by Roll Call were board members Bishop, Tarter, Coleman, Kees, Snowman, and Barnard. Motion carried.

Board President Barnard declared the Public Hearing on the FY 19 Budget adjourned at 7:05 PM.

5. AMENDMENTS TO THE AGENDA

No amendments to the agenda were presented.

6. GOOD NEWS ITEMS

A. Introduction of New Staff

New staff in attendance were introduced to the Board.

B. Donation by Trinity Lutheran Church of Teacher Appreciation Packs (TAP) to Westview Elementary School Teachers

Appreciation was extended to Trinity Lutheran Church for their donation of a Teacher Appreciation Pack (TAP) to each Westview Elementary School teacher. (On File)

C. Recognition of Board Members Achieving *Master Board Member-Level 1* Status: Leonard Barnard, Lori Coleman, Matt Kees, Tom Snowman

Board members Leonard Barnard, Lori Coleman, Matt Kees, and Tom Snowman were recognized and presented a pin from the Illinois Association of School Boards for achieving *Master Board Member-Level 1* status. MBM status is achieved by earning points for attending IASB meetings, as well as holding positions of leadership with the Association.

C. Additional Good News Items

Additional Good News Items presented: 1) CHS Culinary Arts students Kasi Weaver and Katelin Furgerson reported on the benefits of- and positive feedback on- the *Little G Café*. Samples of their culinary creations were shared with- and appreciated by- board members; 2) Westview Elementary School was awarded a \$1000 Healthy Kids Grant. Grant dollars are earmarked for equipment (pedometers, resistance bands, weights) and the promotion of a healthy lifestyle; and 3) A walking track is in the initial planning stages for Westview Elementary.

7. RECOGNITION OF AUDIENCE REQUESTS TO ADDRESS BOARD OF EDUCATION

There were no audience requests to address the Board of Education.

8. CONSENT AGENDA – CONSIDER APPROVAL OF ALL ITEMS NOTED (\*) AS INCLUDED ON THE CONSENT AGENDA

Board member Coleman moved to approve the Consent Agenda as presented. Bishop seconded. Voting yes by roll call were board members Coleman, Bishop, Kees, Tarter, and Barnard. Board member Snowman abstained. Motion carried.

\*9. MINUTES

- A. Minutes of the Special Board Meeting, August 20, 2018
- B. Minutes of the Regular Board Meeting, August 20, 2018

C. Minutes of the Closed Session, August 20, 2018

The minutes of the Special Board Meeting on August 20, 2018; the minutes of the Regular Board Meeting on August 20, 2018; and the minutes of the Closed Session on August 20, 2018 were approved as presented under the Consent Agenda (On File)

\*10. FINANCIAL ACTIVITY

A. Consider Payment of Bills and Payroll

The September bills and payroll were approved as presented under the Consent Agenda. Assistant Superintendent Tad DeRenzy provided an update on fund balances as compared to last year: The Education, Operations and Maintenance and Working Cash Funds show an increase from last year at this times; the Transportation Fund has a lower fund balance as compared to last year. (On File)

B. Treasurer's Report

The August 2018 Treasurer's Report was approved as presented under the Consent Agenda. (On File)

\*11. PERSONNEL

A. Retirements/Leaves/Resignations

1. Retirement, Vicki Grzanich, Cafeteria Worker, Eastview Elementary School, Effective September 20, 2018
2. Retirement, Deborah Reavis, Special Education Teacher, Ingersoll Middle School, Effective the end of the 2021-2022 School Year
3. Retirement, Kevin Reavis, Band Teacher, Ingersoll Middle School, Effective the end of the 2021-2022 School Year
4. Medical Leave of Absence, Licensed Staff Member, Effective for Six Weeks Beginning Approximately November 2018

The retirements of Vicki Grzanich, cafeteria worker at Eastview Elementary School, effective September 20, 2018; Deborah Reavis, special education teacher at Ingersoll Middle School, effective the end of the 2021-2022 school year; and Kevin Reavis, band teacher at Ingersoll Middle School, effective the end of the 2021-2022 school year were approved as presented under the Consent Agenda. (On File)

The medical leave of absence for a licensed staff member, effective for six weeks beginning approximately November 2018 was approved as presented under the Consent Agenda. (On File)

B. Employment

1. Phil Johns, Custodial Maintenance Worker, Effective Immediately
2. Brock Steck, Custodial Maintenance Worker, Effective Immediately

3. Mike Poindexter, Custodian, Lincoln and Eastview Elementary Schools, Effective September 17, 2018
4. Todd A. Bitner, Custodian, Canton High School, Effective September 10, 2018
5. Stephen Snowman, Grounds Athletic Custodian, Effective September 24, 2018
6. Erin Allen, Paraprofessional, Lincoln Elementary School, Effective September 4, 2018
7. Michelle Coker, Homebound Teacher, Effective Immediately
8. Barbara Grzanich, Homebound Teacher, Effective Beginning August 21, 2018
9. Barbara Mills, Reading Aide, Effective September 6, 2018, Lincoln Elementary School
10. Jordan Jackson, Custodian, Ingersoll Middle School, Effective Beginning September 17, 2018
11. Trent Kleinschmidt, Short-term Employee, Effective Beginning September 17, 2018

Employment approved as presented under the Consent Agenda: Phil Johns, Custodial Maintenance Worker, Effective Immediately; Brock Steck, Custodial Maintenance Worker, Effective Immediately; Mike Poindexter, Custodian, Lincoln and Eastview Elementary Schools, Effective September 17, 2018; Todd A. Bitner, Custodian, Canton High School, Effective September 10, 2018; Stephen Snowman, Grounds Athletic Custodian, Effective September 24, 2018; Erin Allen, Paraprofessional, Lincoln Elementary School, Effective September 4, 2018; Michelle Coker, Homebound Teacher, Effective Immediately; Barbara Grzanich, Homebound Teacher, Effective Beginning August 21, 2018; Barbara Mills, Reading Aide, Effective September 6, 2018, Lincoln Elementary School; Jordan Jackson, Custodian, Ingersoll Middle School, Effective Beginning September 17, 2018; ad Trent Kleinschmidt, Short-term Employee, Effective Beginning September 17, 2018.  
(On File)

C Transfers

There were no transfers presented on the September 24, 2018 regular board meeting agenda.

D. Extracurricular

1. Resignation, Charlie Blanchard, First Lego League Sponsor, Ingersoll Middle School, Effective Immediately
2. Approval, David Grigsby, Volunteer Basketball Coach, Ingersoll Middle School, Effective the 2018-2019 Season
3. Employment, Grant Stephenson and Jennifer Watts, Club Unify Sponsors, Ingersoll Middle School, Effective the 2018-2019 School Year

The resignation of Charlie Blanchard, First Lego League Sponsor at Ingersoll Middle School, effective immediately; the approval of David Grigsby as Volunteer Basketball Coach at Ingersoll Middle School, effective the 2018-2019 season; and the employment of Grand Stephenson and Jennifer Watts as Club Unify Sponsors at Ingersoll Middle school, effective the 2018-2019 school year was approved as presented under the Consent Agenda. (On File)

12. ACTION

- \*A. Consider Approval of Destruction of Verbatim Recording of February 3, 2017 and February 22, 2017 Closed Session

The Board gave approval for destruction of the audio recordings of the board meeting closed sessions held February 3 and February 22, 2017 as presented under the Consent Agenda.

- \*B. Consider Approval of Administrator and Teacher Salary and Benefits Report – School Year 2017-2018

The Administrator and Teacher Salary and Benefits Report-School Year 2017-2018 was approved as presented under the Consent Agenda. (On File)

- \*C. Consider Approval For Removal of Stamp Account from Westview Elementary School Checking Account with MidAmerica National Bank and Addition of Two Accounts (Sensory Room and Donated Lunch Accounts) for Westview Elementary School

The removal of the Westview Elementary School Stamp Account and the Addition of a Sensory Room Account and Donated Lunch Account with MidAmerica National Bank was approved as presented under the Consent Agenda. (On File)

- \*D. Consider Approval of Grounds and Athletic Custodial (GAC) Job Description

The Grounds and Athletic Custodial Job Description was approved as presented under the Consent Agenda. (On File)

- \*E. Consider Approval of Cum Laude Program Advisor Job Description

The Board approved the Cum Laude Program Advisor Job Description as presented under the Consent Agenda. (On File)

- F. Consider Approval of Intergovernmental Agreement with the City of Canton for Waste Removal

Board member Coleman moved to approve the Intergovernmental Agreement with the City of Canton for waste removal as presented. Snowman seconded. Voting yes by roll call were board members Coleman, Snowman, Barnard, Bishop, Kees, and Tarter. Motion carried. (On File)

- G. Consider Approval of Renewal of Employment Contract for Ryan Gilles, Transportation Director

Board member Bishop moved to approve the renewal of the employment contract of Transportation Director Ryan Gilles as presented. Coleman seconded. Voting yes by roll call were board members Bishop, Coleman, Kees, Snowman, Tarter, and Barnard. Motion carried. (On File)

H. Consider Approval of 2017-2018 District Audit

Lauri Pope, representative from the auditing firm of Mack and Associates, reported on the results of the audit conducted on the District's financial records for the 2017-2018 school year.

Board member Bishop moved to approve the 2017-2018 District Audit as presented. Coleman seconded. Voting yes by roll call were board members Bishop, Coleman, Kees, Snowman, Tarter, and Barnard. Motion carried. (On File)

I. Consider Approval of Canton Union School District No. 66 FY 19 Budget

Board member Coleman moved to approve the FY 19 Budget as presented. Bishop seconded. Voting yes by roll call were board members Coleman, Bishop, Kees, Snowman, Tarter, and Barnard. Motion carried. (Attachment)

J. Consider Approval of Banking Resolution with MidAmerica National Bank Designating Authorized Signers for Eastview Elementary School Checking Account

Board member Coleman moved to approve the banking resolution with MidAmerica National Bank designating authorized signers for the Eastview Elementary School checking account. Bishop seconded. Voting yes by roll call were board members Coleman, Bishop, Kees, Snowman, Tarter, and Barnard. Motion carried. (On File)

13. REPORTS

A. District #66 Metrics Report

The monthly District Metrics report was provided to the Board, with brief discussion on the availability of comparison data for select items. (On File)

14. DISCUSSION ITEMS

A. Schedule Board Retreat

Board members discussed the need for a board retreat; date and time for the retreat will be determined at the October regular board meeting.

B. *Every Student Succeeds Act* (ESSA) Focus Group Recommendation

Superintendent Sivertesen and Curriculum Director Jason Parsons provided a review of the Elementary *Every Student Succeeds Act* (ESSA) Focus Group September meetings and the processes used- and conclusions drawn- by the Focus Group. Theories for improvement, solutions for improvement, and next steps were discussed. Directive was given to the Superintendent to secure a consultant to conduct research on the feasibility of Attendance Centers and Parent Engagement. (On File)

C. Fundraiser Proposal – M. Kees

Board member Matt Kees reported on a fundraising opportunity available to District 66, should the Board be interested in proceeding. Little Giant statues can be purchased by

businesses and other interested parties for display. There is no cost to the District and a portion of each sale would be provided to the school district to be used at their discretion. The initial upfront cost for the mold and delivery costs would be covered by community donations. Consensus was to move forward with the proposal.

15. INFORMATION ITEMS

A. September 2018 Building Reports

The September 2018 building reports compiled by the school principals were provided to the Board of Education. The Dual Credit and cum Laude Programs at the high school are experiencing good participation. (On File)

B. Sixth Day Enrollment - August 22, 2018

The District 66 Sixth Day Enrollment, taken on August 22, 2018, was calculated to be 2403, compared to 2491 last year. (On File)

C. April 2, 2019 Consolidated Election Timeline

Board members were provided the timeline for the April 2, 2019 Consolidated Election. Candidate packets are available at the CUSD #66 Administration Office. (On File)

D. Update on 2018-2019 District Goals

Building principals provided an update on the current status and monitoring of goals implemented in their building. Updates will be provided to the Board in September, December, and March each year. (On File)

E. Freedom of Information Request from Bethany Simpson, SmartProcure, Received September 4, 2018

A Freedom of Information request was received from Bethany Simpson, SmartProcure, and was responded to in the timeline required by law. (On File)

F. Freedom of Information Request from Josh Fine, HBO Real Sports with Bryant Gumbel, Received September 10, 2018

A FOIA request was received at the district office from Josh Fine, HBO Real Sports with Bryant Gumbel. The request was responded to in the timeline required by law. (On File)

16. FUTURE AGENDA ITEMS

A. Yearly Planning Calendar

No items presented.

17. CLOSED SESSION

A. Discuss Student Disciplinary Cases and/or Educational Matters Relating to Individual Students 5 ILCS 120/2(c)(9 & 10)

- B. Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District – [5 ILCS 120/2(c)(1)]

Board member Lori Coleman moved to enter closed session to discuss the placement of individual students in Special Education Programs and other matters relating to individual students [5ILCS 120/2(c)(10)] and to discuss matters pertaining to personnel [5 ILCS 120/2(c)(1)]. Board member Tom Snowman seconded. Voting yes by roll call were board members Coleman, Snowman, Bishop, Kees, Tarter, and Barnard. Motion carried.

The Board entered closed session at 8:38 PM. The Board returned to open session 9:35 PM.

18. ACTION

- A. Consider Approval of Agreement in Lieu of Expulsion with the Parents of Student No. 2018A, Pursuant to 105 ILCS 5/10-22.6, as discussed by the Board of Education in Closed Session

Board member Bishop moved to approve the Agreement in Lieu of Expulsion for Student No. 2018A pursuant to 105 ILCS 5/10-22.6 as discussed by the Board of Education in Closed Session. Tarter seconded. Voting yes by roll call were board members Bishop, Tarter, Coleman, Kees, Snowman, and Barnard. Motion carried. (On File)

- B. Consider Approval of Agreement in Lieu of Expulsion with the Parents of Student No. 2018B, Pursuant to 105 ILCS 5/10-22.6, as discussed by the Board of Education in Closed Session

Board member Kees moved to approve the Agreement in Lieu of Expulsion for Student No. 2018B pursuant to 105 ILCS 5/10-22.6 as discussed by the Board of Education in Closed Session. Bishop seconded. Voting yes by roll call were board members Kees, Bishop, Coleman, Snowman, Tarter, and Barnard. Motion carried. (On File)

19. ADJOURN

Board member Bishop moved to adjourn the regular meeting. Tarter seconded. Voting yes by roll call were board members Bishop, Tarter, Coleman, Kees, Snowman, and Barnard. Motion carried.

President Barnard declared the regular meeting adjourned at 9:36 PM.

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Leonard Barnard, President

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Lori Coleman, Secretary

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Janet Werry, Recording Secretary