

NOVEMBER 19, 2018

REGULAR MEETING  
BOARD OF EDUCATION  
CANTON UNION SCHOOL DISTRICT NO. 66

The regular meeting of the Board of Education of Canton Union School District No. 66 was held in the boardroom at the Administration Building, located at 20 West Walnut Street, Canton, Illinois, on Monday, November 19, 2018.

1. CALL TO ORDER

President Leonard Barnard called the regular meeting to order at 7:00 PM in the boardroom at the Administration Building.

2. ROLL CALL

Board members present and answering roll call were Leonard Barnard, Ben Bishop, Lori Coleman, Matt Kees, Jane Lewis, Mark Tarter, and Tom Snowman.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

President Barnard led those in attendance in the Pledge of Allegiance.

4. PUBLIC HEARING ON THE WAIVER OF SCHOOL CODE MANDATES

Board member Mark Tarter moved that the Public Hearing on the Waiver of School Code Mandates be opened. Board member Ben Bishop seconded. Voting yes by roll call were board members Tarter, Bishop, Coleman, Kees, Lewis, Snowman, and Barnard. Motion carried. President Barnard declared the Public Hearing in session.

- A. Administration Description of the Proposal to Seek a Waiver of School Code Section 27-6 and the three times weekly physical education requirement to allow certain students more time for advanced placement and other classes, community college dual credit programs, academic interventions for at-risk students requiring additional services, and other bases.

President Barnard provided explanation on the reason to seek a waiver of the School Code as it pertains to the three times weekly physical education requirement to allow certain students more time for advanced placement and other classes, community college dual credit programs, academic interventions for at-risk students requiring additional services, and other bases.

- B. Additional Comments from the Board of Education

Upon call for additional comments on the waiver of school code for physical education requirements from members of the Board of Education no comments were provided.

- C. Public Testimony on Waiver of School Code Section 27-6. The Board will receive testimony from members of the public. Please make certain you fill out a comment sheet and hand it to the Board President or Superintendent. Testimony will be given in order of random drawing of comment sheets. Staff members, parents, and students are given priority. Comments are limited to three minutes per speaker.

Superintendent Sivertsen provided the School Code and reasons for the request for waiver of School Code Section 27-6. President Barnard called for public testimony from those in attendance; none was forthcoming. No individuals spoke in favor of or against the application for waiver. No written comments were provided. In addition to the seven Board members and the Superintendent, forty-two members of the public were in attendance.

- D. Close Public Hearing

Upon no public comments or board members comments being provided, Board Member Lori Coleman moved to close the public hearing. Board member Mark Tarter seconded. Voting yes by roll call were board members Coleman, Tarter, Bishop, Kees, Lewis, Snowman, and Barnard. Motion carried. President Barnard declared the public hearing adjourned at 7:10 PM.

5. AMENDMENTS TO THE AGENDA

Recommendation was made to move Discussion Item 14-A forward on the agenda for discussion following the Consent Agenda.

Board member Coleman moved to move Discussion Item 14-A forward on the agenda for discussion following the Consent Agenda. Bishop seconded. Voting yes by roll call were board members Coleman, Bishop, Barnard, Kees, Lewis, Snowman, and Tarter. Motion carried.

6. GOOD NEWS ITEMS

- A. Recognition of 2018 IESA Class 2A Cross Country State Qualifiers

Athletes and coaches participating in the 2018 IESA Class 2A Cross Country State Meet were presented certificates in recognition of their accomplishments at the state meet.

- B. Recognition of 2018 IHSA Class 2A Cross Country State Qualifier Eleanor Fournier

CHS student Eleanor Fournier, a 2018 IHSA Class 2A Cross Country State Qualifier, was present and recognized by the Board for her success at the state meet. She finished 68<sup>th</sup> at State.

- C. District 66 Veterans Day Celebration held November 9, 2018

The Veterans Day tribute held November 9, 2018 at Canton High School was an outstanding tribute to our Veterans. ACHS Assistant Principal Jay Valencia expressed appreciation was extended to all students, CHS Clubs, staff, administration, and guest speakers involved in the celebration.

- D. Additional Good News Items

Additional Good News Items presented: 1) The Canton Police Department, Illinois State Police, Fulton County Sheriff's Department, and Secretary of State's Office were commended for providing a safe and healthy environment for the students in Canton; and 2) CHS Calculus students of mathematics teacher Kris Dare were involved in planning, preparing, and implementing STEAM activities for Lincoln Elementary students, in lieu of the Lincoln Elementary Halloween party. CHS student Samantha Strode provided specifics of the activity her group implemented.

7. RECOGNITION OF AUDIENCE REQUESTS TO ADDRESS BOARD OF EDUCATION

There were no audience requests to address the Board of Education.

8. CONSENT AGENDA – CONSIDER APPROVAL OF ALL ITEMS NOTED (\*) AS INCLUDED ON THE CONSENT AGENDA

Board member Coleman moved to approve the Consent Agenda as presented. Bishop seconded. Voting yes by roll call were board members Coleman, Bishop, Kees, Lewis, Snowman, Tarter, and Barnard. Motion carried.

\*9. MINUTES

- A. Minutes of the Regular Board Meeting, October 15, 2018
- B. Minutes of the Closed Session, October 15, 2018
- C. Minutes of the Board Policy Governance Committee Meeting, October 19, 2018
- D. Minutes of the Special Board Meeting (Board Retreat), November 10, 2018

The minutes of the regular board meeting on October 15, 2018; the minutes of the closed session on October 15, 2018; the minutes of the Board Policy governance Committee Meeting on October 19, 2018; and the minutes of the special board meeting on November 10, 2018 were approved as presented under the Consent Agenda (On File)

\*10. FINANCIAL ACTIVITY

- A. Consider Payment of Bills and Payroll

The November bills and payroll were approved as presented under the Consent Agenda. Assistant Superintendent Tad DeRenzy provided an update on fund balances as compared to last year. All funds (Education; Operations & Maintenance; Transportation; and Work Cash) reflected an increase from the fund balance last year at this time. (On File)

- B. Treasurer's Report

The October 2018 Treasurer's Report was approved as presented under the Consent Agenda. (On File)

\*11. PERSONNEL

- A. Retirements/Leaves/Resignations

1. Medical Leave of Absence, Licensed Employee, Effective for Six Weeks Beginning Approximately January 2019
2. Medical Leave of Absence, Licensed Staff Member, Effective Beginning Approximately January 15, 2019 for Six Weeks
3. Retirement, Ronald Thomas, Mechanic, Effective February 21, 2019

The leave of absence for a licensed employee, effective for six weeks beginning approximately January 2019; the leave of absence of a licensed staff member, effective beginning approximately January 15, 2019 for six weeks; and the retirement of Ronald Thomas, mechanic, effective February 21, 2019 were approved as presented under the Consent Agenda. (On File)

B. Employment

1. Molly Helfrich, Paraprofessional, Ingersoll Middle School, Effective Beginning November 5, 2018
2. Trent Kleinschmidt, Custodian, Ingersoll Middle School, Effective Beginning November 20, 2018
3. Kelly Taylor, Paraprofessional, Ingersoll Middle School, Effective Beginning November 26, 2018

Employment approved as presented under the Consent Agenda was: 1) Molly Helfrich, Paraprofessional, Ingersoll Middle School, Effective Beginning November 5, 2018; 2) Trent Kleinschmidt, Custodian, Ingersoll Middle School, Effective Beginning November 20, 2018; and 3) Kelly Taylor, Paraprofessional, Ingersoll Middle School, Effective Beginning November 26, 2018 (On File)

Under agenda item 4, Amendments to the Agenda, the employment of Trent Kleinschmidt as custodian at Ingersoll Middle School was removed from the agenda.

C Transfers

There were no transfers presented for approval on the November 19, 2018 regular board meeting agenda.

D. Extracurricular

1. Resignation, Justin Miller, Football Coach and Bass Team Coach, Effective Immediately
2. Approval of Jackson Swank, Volunteer Wrestling Coach, Canton High School, Effective the 2018-2019 Season (*Pending required paperwork and background check*)
3. Approval of Dillon Lee, Volunteer Wrestling Coach, Canton High School, Effective the 2018-2019 Season
4. Approval of Culton Ruey, Volunteer Wrestling Coach, Canton High School, Effective the 2018-2019 Season
5. Employment, Ken Brant, Head Girls Track & Field Coach, Canton High School, Effective Immediately
6. Employment, Erika Shaw, Cheerleading Coach, Ingersoll Middle School, Effective Immediately

The following items were approved as presented under the Consent Agenda: 1) Resignation of Justin Miller, Football Coach and Bass Team Coach, Effective Immediately; 2) Approval of Jackson Swank, Volunteer Wrestling Coach, Canton High School, Effective the 2018-2019 Season (*Pending required paperwork and background check*); 3) Approval of Dillon Lee, Volunteer Wrestling Coach, Canton High School, Effective the 2018-2019 Season; 4) Approval of Culton Ruey, Volunteer Wrestling Coach, Canton High School, Effective the 2018-2019 Season; 5) Employment of Ken Brant, Head Girls Track & Field Coach, Canton High School, Effective Immediately; and 6) Employment of Erika Shaw, Cheerleading Coach, Ingersoll Middle School, Effective Immediately. (On File)

12. ACTION

- \*A. Consider Approval of Destruction of Verbatim Recording of Closed Sessions on March 20, 2017 and April 24, 2017

The Board gave approval for destruction of the audio recordings of the board meeting closed sessions held March 20, 2017 and April 24, 2017 as presented under the Consent Agenda.

- \*B. Consider Approval of Cadence Tarrant, Western Illinois University, as Student Teacher with Josiah Martin, Grade Eight, Ingersoll Middle School, Effective Beginning January 2019 for 16 Weeks

Cadence Tarrant, Western Illinois University, was approved as a student teacher with Josiah Martin, Grade Eight at Ingersoll Middle School, effective beginning January 2019 for 16 weeks, as presented under the Consent Agenda. (On File)

- \*C. Consider Approval of Creation of Activity Account for the Resource Committee at Eastview Elementary School and the Transfer of \$1476.58 from the Eastview General Fund to the Resource Account

The creation of an Activity Account for the Resource Committee at Eastview Elementary School and the transfer of \$1476.58 from the Eastview General Fund to the Resource Account was approved as presented under the Consent Agenda. (On File)

14-A

Discussion Item 14-A, Discuss 2018 Amended Intergovernmental Property Tax Abatement Agreement Between the City of Canton, County of Fulton, Spoon River college, Banner Township, Buckheart Township, canton Township, Orion township, Village of Banner, and the Canton Union School District #66, was held by the Board.

- D. Consider Approval of 2017-2018 State School Report Cards for Canton Union School District #66, Canton High School, Ingersoll Middle School, Eastview Elementary School, Lincoln Elementary School, and Westview Elementary School

Curriculum Director Jason Parsons provided a review of the State School Report Cards for the schools in District #66. All district schools received a 'commendable' rating by the State.

Board member Lewis moved to approve the 2017-2018 State School Report Cards for Canton Union School District #66, Canton High School, Ingersoll Middle School, Eastview Elementary School, Lincoln Elementary School, and Westview Elementary School as presented. Snowman seconded. Voting yes by roll call were board members Lewis, Snowman, Bishop, Coleman, Kees, Tarter, and Barnard. Motion carried. (On File)

- E. Consider Approval of Memorandum of Understanding Between the Canton Education Association and the Canton Union School District #66 for Cum Laude Advisor Stipend 2018-2019

Board member Coleman moved to approve the Memorandum of Understanding Between the Canton Education Association and the Canton Union School District #66 for Cum Laude Advisor Stipend 2018-2019 as presented. Lewis seconded. Voting yes by roll call were board members Coleman, Lewis, Barnard, Bishop, Kees, Snowman, and Tarter. Motion carried. (Attachment)

- F. Consider Approval of Memorandum of Understanding Between the Canton Education Association and the Canton Union School District #66 for Additional Coaching Stipends

Board member Coleman moved to approve the Memorandum of Understanding Between the Canton Education Association and the Canton Union School District #66 for Additional Coaching Stipends as presented. Bishop seconded. Voting yes by roll call were board members Coleman, Bishop, Kees, Lewis, Snowman, Tarter, and Barnard. Motion carried. (Attachment)

- G. Consider Approval of Memorandum of Understanding Between the Canton Education Association and the Canton Union School District #66 for Freshman Academy Paraprofessional

Board member Lewis moved to approve the Memorandum of Understanding Between the Canton Education Association and the Canton Union School District #66 for Freshman Academy Paraprofessional as presented. Tarter seconded. Voting yes by roll call were board members Lewis, Tarter, Bishop, Coleman, Kees, Snowman, and Barnard. Motion carried. (Attachment)

- H. Consider Approval of Short-Term Substitute Training Agreement between the Canton Union School District #66 Board of Education, the Teachers of CUSD #66, and the Regional Office of Education/Intermediate Service Center #26

Board member Tarter moved to approve the Short-Term Substitute Training Agreement between the Canton Union School District #66 Board of Education, the Teachers of CUSD #66, and the Regional Office of Education/Intermediate Service Center #26 as presented. Snowman seconded. Voting yes by roll call were board members Tarter, Snowman, Bishop, Coleman, Kees, Lewis, and Barnard. Motion carried. (On File)

- I. Consider Approval of Bid from Davis Sand and Gravel for Snow Removal from District 66 Properties: Canton High School, Ingersoll Middle School, Eastview Elementary School, and Administration Building/Alice Ingersoll Gymnasium (Enclosure)

Board member Kees moved to approve the bid from Davis Sand and Gravel for snow removal from the District properties of Canton High School, Ingersoll Middle School, Eastview Elementary School, and Administration Building/Alice Ingersoll Gymnasium (The bid sheet quote for Site #7 (Transportation Building) was excluded from the bid; the District will be responsible for snow removal at the bus garage). Bishop seconded. Voting yes by roll call were board members Kees, Bishop, Coleman, Lewis, Snowman, Tarter, and Barnard. Motion carried. Bids will be solicited for snow removal at Westview and Lincoln Elementary Schools. (On File)

- J. Consider Approval of Employment Contract for Julie Tarvin for the Position of Director of Student Learning, Effective November 19, 2018 and ending June 30, 2019

Board member Lewis moved to approve the employment contract for Julie Tarvin for the position of Director of Student Learning, effective November 19, 2018 and ending June 30, 2019 as presented. Bishop seconded. Voting yes by roll call were board members Lewis, Bishop, Coleman, Kees, Snowman, Tarter, and Barnard. Motion carried. (On File)

- K. Consider Approval of Resolution Regarding the Certificate of Tax Levy for 2018

Board member Coleman moved to approve the Resolution Regarding the Certificate of Tax Levy for 2018. Tarter seconded. Voting yes by roll call were board members Coleman, Tarter, Bishop, Kees, Lewis, Snowman, and Barnard. Motion carried. (Attachment)

- L. Consider Approval of Resolution Authorizing Levy for Leasing Educational Facilities, or Computer Technology, or Both

Board member Bishop moved to approve the Resolution Authorizing Levy for Leasing Educational Facilities, or Computer Technology, or Both. Tarter seconded. Voting yes by roll call were board members Bishop, Tarter, Coleman, Kees, Lewis, Snowman, and Barnard. Motion carried. (Attachment)

- M. Consider Approval of Resolution Providing for the partial abatement of taxes heretofore levied for tax year 2018 for the payment of principal and interest on the General Obligation School Bonds, Series 2017, of Canton Union School District #66, Fulton County, Illinois

The \$245,000 abatement this year allowed the District to keep the tax rate under \$4.00.

Board member Coleman moved to approve the Resolution providing for the partial abatement of taxes heretofore levied for tax year 2018 for the payment of principal and interest on the General Obligation School Bonds, Series 2017, of Canton Union School District #66, Fulton County, Illinois as presented. Bishop seconded. Voting yes by roll call were board members Coleman, Bishop, Kees, Lewis, Snowman, Tarter, and Barnard. Motion carried. (Attachment)

- N. Consider Approval to Increase Credit Card Limit on the Curriculum Office Visa Card from \$20,000 to \$25,000

Board discussed the request to increase the credit card limit for the Curriculum Office Visa card and discussed an amount above the requested \$25,000.

Board member Tarter moved to approve the request to increase the credit card limit on the Curriculum Office Visa Card from \$20,000 to \$25,000. Snowman seconded. Upon further discussion, the board discussed an increase above the requested \$25,000.

Board member Lewis moved to amend the increase limit on the Curriculum Office Visa Card to \$30,000. Kees seconded. Voting yes to amend the increase to \$30,000 were board members Lewis, Kees, Bishop, Coleman, Snowman, Tarter, and Barnard. Motion carried.

Voting yes to approve the request to increase the amount on the curriculum Office Visa card from \$20,000 to \$30,00 were board members Tarter, Snowman, Bishop, Coleman, Kees, Lewis, and Barnard. Motion carried. (On File)

### 13. REPORTS

- A. Proposal for Winter Guard 2018-2019 Circuit (Enclosure) – J. Johnson

CHS Band director Justin Johnson presented a proposal for the formation of Winter Guard for the 2018-2019 Circuit. Students will try-out for a place on the rifle, flags, and sabre Winter Guard team. Details on the benefits to students, program and participation costs, practice locations, and competition schedules were provided. Board consensus was given to proceed with implementation of this extended activity for students. Action on the proposal will be taken at the December 2018 regular board meeting. (On File)

- B. District #66 Metrics Report

There were no questions or concerns regarding the November 2018 District Metrics report provided to the Board. (On File)

- C. Summary of November 10, 2018 Board Retreat

President Barnard reported that the Board Retreat held on November 10, 2018 was productive, providing goals and direction for the District.

- D. Library Per-Capita Grant Report – C. Semande

District Librarian Christy Semande provided a report on the status of District #66 libraries. Embracing the *Learner Centered & Future Ready* concept the District 66 libraries are constantly evolving and improving to meet student needs and to meet the state mandated goals. Due to staffing cuts the District was not eligible to receive FY19 School District Library Grant Program funds. It is expected the District will be eligible again in FY20 to receive grant funds, if there are no more reductions to the library budget. (On File)

### 14. DISCUSSION ITEMS



- A. Discuss 2018 Amended Intergovernmental Property Tax Abatement Agreement Between the City of Canton, County of Fulton, Spoon River College, Banner Township, Buckheart Township, Canton Township, Orion Township, Village of Banner, and the Canton Union School District #66

Spoon River Partnership for Economic Development Executive Director Missy Towery presented information to the Board on the amendment proposal changing the Property Tax Abatement matrix. Notable changes on the matrix were to the lesser amount under Building Expansion Capital Investment (amended from *not less than \$1.0 m* to *not less than \$400,000*) and to the lesser amount under New Construction Capital Investment (amended from *not less than \$2.0 m* to *not less than \$500,000*). Consideration to approve the proposal will be taken by the Board at the December regular board meeting. (On File)

- B. Discuss Revisions to Board Policies – 1<sup>st</sup> Reading:
- 5:30, Hiring Process and Criteria
  - 5:35, Compliance with the Fair Labor Standards Act
  - 5:80, Court Duty
  - 5:150, Personnel Records
  - 5:185, Family and Medical Leave
  - 5:200, Terms & Conditions of Employment and Dismissal
  - 5:210, Resignations
  - 5:250, Leaves of Absence
  - 5:270, Employment At-Will, Compensation, and Assignment
  - 5:290, Employment Termination and Suspensions
  - 5:300, Schedules and Employment Year
  - 5:310, Compensatory Time-Off
  - 5:320, Evaluation
  - 5:330, Sick Days, Vacation, Holidays, and Leaves
  - 8:30, Visitors to and Conduct on School Property

First Reading was given to proposed revisions to board policies. The recommendations were drafted by the Illinois Association of School Boards Policy Services following their review of the 2018-2021 District 66 Collective Bargaining Agreement and are supported by the District 66 Board Policy Governance Committee. Second reading and action to adopt will be taken at the December 2018 regular board meeting.

## 15. INFORMATION ITEMS

- A. November 2018 Building Reports

There were no questions regarding the principals' November 2018 building reports provided to the Board in their board packet. (On File)

- B. 2018 Joint Annual Conference Review

Board members (Lori Coleman, Mark Tarter, Leonard Barnard) who attended the Joint Annual Conference on November 16-18, 2018 provided highlights of workshops in which they participated. Delegate Assembly representative Matt Kees provided a review of resolutions considered and voted on by the Resolutions Committee at the Delegate Assembly.

16. FUTURE AGENDA ITEMS

- A. Yearly Planning Calendar

No items presented.

17. CLOSED SESSION

- A. Discuss Student Disciplinary Cases and/or Educational Matters Relating to Individual Students 5 ILCS 120/2(c)(9 & 10)
- B. Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity – [5 ILCS 120/2(c)(1)]

Board member Jane Lewis moved to enter closed session to discuss student disciplinary cases and/or educational matters relating to individual students, pursuant to Illinois School Code 5 ILCS 120/2(c)(9 & 10) and to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body to determine its validity, pursuant to Illinois School Code 5 ILCS 120/2(c)(1). Bishop seconded. Voting yes by roll call were board members Lewis, Bishop, Coleman, Kees, Snowman, Tarter, and Barnard. Motion carried.

The Board entered closed session at 8:35 PM. The Board returned to open session 9:01 PM.

18. ACTION

- A. Consider Approval of Agreement in Lieu of Expulsion with the Parents of Student No. 2018C, Pursuant to 105 ILCS 5/10-22.6, as discussed by the Board of Education in Closed Session

Board member Bishop moved to approve the agreement in lieu of expulsion with the parents of student #2018C, pursuant to 105 ILCS 5/10-22.6, as discussed by the Board of education in closed session. Tarter seconded. Voting yes by roll call were board members Bishop, Tarter, Coleman, Kees, Lewis, Snowman, and Barnard. Motion carried. (On File)


- B. Consider Approval of Agreement in Lieu of Expulsion with the Parents of Student No. 2018D, Pursuant to 105 ILCS 5/10-22.6, as discussed by the Board of Education in Closed Session

Board member Tarter moved to approve an agreement in lieu of expulsion with the parents of student #2018D, pursuant to 105 ILCS 5/10-22.6, as discussed by the Board of Education in closed session. Lewis seconded. Voting yes by roll call were board members Tarter, Lewis, Bishop, Coleman, Kees, Snowman, and Barnard. Motion carried. (On File)

19. ADJOURN

Board member Bishop moved to adjourn the regular meeting. Tarter seconded. Voting yes by roll call were board members Bishop, Tarter, Coleman, Kees, Lewis, Snowman, and Barnard. Motion carried.

President Barnard declared the regular meeting adjourned at 9:03 PM.

  
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Leonard Barnard, President

  
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Lori Coleman, Secretary

  
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Janet Werry, Recording Secretary

