

**LEGAL NOTICE  
INVITATION TO BID**

Sealed bids for the purchase of school buses by Canton Union School District #66, Canton, Illinois, will be received by the Board of Education, at its Office at 20 W. Walnut St., Canton, Illinois 61520, until 2:00 P.M. prevailing time on Tuesday, the 10th day of April, 2018. Bids will be opened and read aloud at that time. Bids will be considered for the purchase of between one and four 71-passenger school buses equipped as specified, with delivery prior to the start of the 2018-19 school year.

Bid specifications will be available at the Administrative Center located at 20 W. Walnut St., Canton, Illinois 61520 between 8:00 a.m. and 4:00 p.m. Monday through Friday beginning Friday, March 23, 2018. Bidders must submit all questions regarding the Specifications and Instructions to Bidders in writing to Tad DeRenzy, Assistant Superintendent, at 20 W. Walnut St., Canton, Illinois 61520. Replies will be issued to all bidders of record in the form of an Addendum. Questions received less than five (5) weekdays before the bid opening cannot be answered.

Each bidder expressly agrees that such bid may not be withdrawn for a period of sixty (60) days from the opening thereof. Withdrawal within such period shall subject the bidder to penalties and damages to the District to the extent that such withdrawal results in loss to the District.

The Board of Education reserves the right to reject any and all bids or any part thereof, to waive any informalities, errors or irregularity in bids received or in the bidding process, and to accept the bid that the Board of Education deems the most favorable to its interest after all bids have been examined and canvassed.

Lori Coleman, Secretary,  
Board of Education

NOTICE TO BIDDERS

AND

SPECIFICATIONS FOR BUS PURCHASE

Canton Union School District #66

March 23, 2018

INSTRUCTIONS TO BIDDERS

The Board of Education of Canton Union School District #66 (hereinafter sometimes referred to as the “District” or “School District”) will receive bids for the purchase of between one and four school buses in accordance with these Instructions to Bidders and the Specifications set forth below. Bids will be publicly opened and read aloud on Tuesday, the 10th day of April, 2018, at 2:00 pm at the Administrative Center located at 20 W. Walnut St., Canton, Illinois 61520.

Bids will be considered for the purchase of between one and four 71-passenger buses, to be equipped as specified herein, with per-unit pricing. Bids will be considered for new buses or buses not more than one year old with not more than 15,000 miles. Any number of buses may be purchased by the School District under either Specification No. 1 or No. 2, not to exceed four buses total, and with no minimum purchase required.

Bidders must submit all questions regarding these Specifications and Instructions to Bidders or the exhibits attached hereto in writing to Tad DeRenzy, Assistant Superintendent, at 20 W. Walnut St., Canton, Illinois 61520, [tderenzy@cantonusd.org](mailto:tderenzy@cantonusd.org). Replies will be issued to all bidders of record in the form of an Addendum. Questions received less than five (5) weekdays before the bid opening cannot be answered.

All bids must be submitted in duplicate on the Bid Form, a copy of which is attached hereto, provided by the District. The wording of the Bid Form shall not be changed or altered.

The Board of Education reserves the right to reject any and all bids or any part thereof, to waive any informalities, errors or irregularity in bids received or in the bidding process, and to accept the bid that the Board of Education deems the most favorable to its interest after all bids have been examined and canvassed.

Each bidder expressly agrees that such bid may not be withdrawn for a period of sixty (60) days from the opening thereof. Withdrawal within such period shall subject the bidder to penalties and damages to the District to the extent that such withdrawal results in loss to the District.

Bids are due on **Tuesday, the 10th day of April, 2018, at 2:00 p.m.** and are to be submitted in duplicate in a sealed envelope bearing the bidder's name and address, and marked "BID SPECIFICATIONS FOR BUS PURCHASE". No bids will be accepted after this date and time. Bidder assumes the risk of any delay in the handling or delivery of mail or other Courier service.

Terms Applicable to Both Specifications

1. The School District is seeking bids for the purchase of between one (1) and four (4) 71-passenger school buses sufficient to provide transportation services for the regular, vocational, special education, and charter transportation needs of the School District. The School District reserves the right to purchase said buses from Specification No. 1 (new buses), Specification No. 2 (used buses), any combination of both specifications, or to purchase no buses at all.

2. Bid prices must include all expenses incurred to deliver buses to the School District in condition to operate and in compliance with the attached bid specifications. This includes transportation charges, inspection fees, state and school required lettering and any other normal expenses incurred in the preparation of the bus for use. Do not include Federal and State Sales Tax as the School District is tax exempt.

3. Delivery Date: All buses will be delivered to the School District on or before August 1, 2018.

4. Bidder will include complete chassis and body in the unit prices. Bids on chassis or body alone will not be accepted. The detailed bid specifications for each unit are described in the Bid Form attached to these Specifications.

5. The successful bidder (the "Vendor") shall provide buses in such condition as to meet all of the requirements of the State of Illinois, Illinois State Board of Education, the Illinois Secretary of State, the Department of Transportation and/or of any agency of the United States of America which prescribes regulations or standards for such buses, and said buses and vehicles shall at all times prior to delivery be kept in such condition that they meet with the approval of, and be subject to, the inspection by any officer or agent of any of the above-described

governmental agencies. The Vendor shall obey all laws, ordinances and regulations of duly constituted authorities, including the lawful directions of police officers in the operation of its buses and vehicles, and will, at all times, exercise the highest degree of care possible to avoid accidents and to protect the safety of pupils.

6. Buses will be completely serviced before delivery. This service will include complete chassis inspection by an authorized chassis dealer and complete body inspection by body distributor. Units will be full of all fluids, completely cleaned inside and outside, with all equipment installed and working properly. Units that have not been serviced or have been delivered directly from the factory will not be accepted. Written inspection forms must be provided to the School District if requested.

7. The bid shall include names and contacts of purchasers/lessees during the last five years that are located in Illinois that the School District may contact to discuss their experiences with bidder.

8. The bid shall be stated as a unit price for each bus to be purchased under the particular specification, from one to four buses total. In addition, bidders are encouraged (but not required) to submit deductive alternates to discount the unit price upon the purchase of two, three, or four buses. The successful bidder shall also be expected to provide the School District with a credit at purchase for the trade-in value of an equivalent number of buses that are at or near the end of their useful lives.

Specification No. 1 – New Buses

9. All terms described above in “Terms Applicable to Both Specifications” are incorporated herein.

10. All buses purchased under this Specification No. 1 shall be new, model year 2019 only, with no significant mileage incurred beyond the factory or dealer delivery.

11. The Vendor shall provide the School District with a manufacturer's warranty for all buses which shall indicate that the buses can be serviced at any authorized dealer of the manufacturer. Such warranty shall be from the manufacturer for the chassis, body, engine, and the drive train of the buses for a minimum of three (3) years. Bidders shall include with the bid submission a statement as to the nearest factory-authorized full-service facility for both chassis and body service and warranty repairs.

Specification No. 2 – Used Buses

12. All terms described above in “Terms Applicable to Both Specifications” are incorporated herein.

13. All buses purchased under this Specification No. 2 shall be no more than one (1) year old, model year 2018, with no more than 15,000 miles already incurred.

14. The Vendor shall provide the School District with a manufacturer's warranty which shall indicate that the buses can be serviced at any authorized dealer of the manufacturer. Such warranty shall be from the manufacturer for the chassis, body, engine, and the drive train of the buses for a minimum of two (2) years. Bidders shall include with the bid submission a statement as to the nearest factory-authorized full-service facility for both chassis and body service and warranty repairs.

## **BID FORM**

### Canton Union School District No. 66 71-PASSENGER BUS PURCHASE

After having read all the Specifications and Instructions for bidders and understanding same, I hereby submit the following bid(s) for the purchase of between one and four 71-passenger buses by School District No. 66 in accordance with said Specifications.

<b>Specification</b>	<b>Per-Bus Unit Price</b>
1. New buses (one to four units)	
<i>Alternate 1A, 1B, 1C – deductions from per-unit price for purchase of 2, 3, or 4 buses, respectively (optional)</i>	<i>2 buses, deduct /unit</i>
	<i>3 buses, deduct /unit</i>
	<i>4 buses, deduct /unit</i>
2. Buses 1 year old and no more than 15,000 miles (one to four units)	
<i>Alternate 2A, 2B, 2C – deductions from per-unit price for purchase of 2, 3, or 4 buses, respectively (optional)</i>	<i>2 buses, deduct /unit</i>
	<i>3 buses, deduct /unit</i>
	<i>4 buses, deduct /unit</i>

Should I be awarded the contract, I certify I will enter into a purchase agreement substantially in accordance with the Bid Specifications. I further certify that I have completed the vehicle specifications detail sheets and the certifications attached hereto.

\_\_\_\_\_  
SIGNED

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME OF SIGNATORY

\_\_\_\_\_  
PRINT TITLE OF SIGNATORY

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
FEIN

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
PHONE

\_\_\_\_\_  
CITY STATE ZIP

\_\_\_\_\_  
FAX

\_\_\_\_\_  
NAME OF CONTACT PERSON

\_\_\_\_\_  
CONTACT PERSON'S EMAIL



**PLEASE INITIAL BELOW TO CONFIRM THAT:**

**\_\_\_\_\_ BIDDER HAS COMPLETED THE VEHICLE CHASSIS AND BODY SPECIFICATIONS PAGES INCLUDED AT THE END OF THIS BID FORM.**

**\_\_\_\_\_ BIDDER HAS COMPLETED THE BIDDER CERTIFICATION PAGES INCLUDED AT THE END OF THIS BID FORM.**

**\_\_\_\_\_ BIDDER HAS INCLUDED THE FOLLOWING DOCUMENTATION WITH THE BID PROPOSAL:**

- a. Information on a minimum of three (3) school bus purchase or lease contracts held during the past five (5) years. Include name of contract holder, name of contract contact person there and phone number, amount of contract, number of buses to meet contract requirements;**
- b. List all bus purchase or lease contracts that the bidder has defaulted on in the past seven (7) years;**
- c. List all bus purchase or lease contracts held by the bidder that were terminated prior to completion in the past five (5) years and the reason for the early termination of the contract;**
- d. Information on where warranty maintenance will be conducted with explanation as to how this location and maintenance will be adequate for the performance of this contract;**
- e. Written documentation that the bidder has adequate staffing with sufficient experience to maintain and operate the buses to be purchased under this contract;**
- f. Information on experience and background of management team;**
- g. Other materials that would serve as evidence of the quality of services provided, including marketing materials, newsletters, client correspondence etc.**

Bid Detail – Vehicle Chassis and Body Specifications

**PLEASE INITIAL BELOW TO CONFIRM THAT THESE VEHICLE CHASSIS AND BODY SPECIFICATIONS PAGES ARE APPLICABLE TO THE FOLLOWING BID(S):**

\_\_\_\_\_ **Specification No. 1 (new buses) and alternates**

\_\_\_\_\_ **Specification No. 2 (under 1 yr/15k miles) and alternates**  
(if additional space is required, provide a second copy of these bid detail pages for vehicles bid under Specification No. 2)

Chassis and body to be as described in these specifications. Minimum specifications are listed below and each bidder must state to the right of the listed specifications the compliance details that pertain to the unit bid indicating size, quality, range and information as necessary to determine unit quality. Any and all exceptions to the specifications outlined herein must be noted and thoroughly explained. The comments “No structural differences” or “We are equal to your specifications” will not be permitted – the Board of Education and its representatives shall determine, in their sole discretion, if a substitution to the specifications is considered “equivalent.” The bidder must provide, along with any exceptions, detailed specifications so the Board of Education may make the necessary comparisons to enable a proper decision. Failure to do so may result in rejection of your bid for non-compliance. These specifications must be returned with the bid form. ALL COMMENTS MUST BE MADE UNDER THE BIDDER SPECIFICATIONS. BIDDER IS NOT TO LINE OUT, CHANGE, MODIFY THE MINIMUM SPECIFICATIONS. FAILURE TO COMPLY MAY GIVE THE BOARD OF EDUCATION REASON TO REJECT THE BID.

Bidder specifications must meet or exceed minimum specifications and must be listed in detail to be considered to be a qualified bidder. All chassis specifications shall meet or exceed those specifications as set forth by the Illinois Department of Transportation, Federal Department of Transportation and the Illinois Minimum Safety Standards for Construction of Type I School Buses in effect at the time of manufacture.

**71 PASSENGER SCHOOL BUSES  
CHASSIS SPECIFICATIONS**

<b>71 PASSENGER BUS CHASSIS SPECIFICATIONS</b>		<b>BIDDER SPECIFICATIONS</b>
1.	Conventional School Bus Chassis, Model Year 2019 (Spec. 1) or 2018 (Spec. 2)	
2.	279” wheelbase	

<b>71 PASSENGER BUS CHASSIS SPECIFICATIONS</b>		<b>BIDDER SPECIFICATIONS</b>
3.	50,000 PSI Frame Rails. Any unused holes drilled in frame MUST have grade 8 bolts and nuts installed. No open holes in frame will be accepted.	
4.	Meets all Federal and State of Illinois requirements	YES / NO (circle one)
5.	1/4" Steel Front and Rear Bumpers. Front Bumper to include radiator protector and reinforcement in center of bumper for jack provision	
6.	Cummins ISB Inline 6 Cylinder Turbo Diesel Engine with exhaust brake Must Be 2013 Compliant and Emissions Certified	
7.	11.5 Gallon DEF Tank with Fill in Front of Entrance Door clearly marked. DEF gauge to be incorporated into the fuel gauge. System must self-purge all lines returning all unused DEF back to the tank automatically when key is turned off.	
8.	Eaton Viscous Fan Clutch	
9.	Fully Formulated Engine Coolant – 34	
10.	Allison 2500 Transmission with synthetic fluid and 7 Year Warranty with 6 gear open and engaged. NO OTHER TRANSMISSION ACCEPTED	
11.	Stainless steel exhaust to exit under the rear bumper	
12.	10,000 lb. Taperleaf Front Springs	
13.	21,000 lb. Rear Axle with 5.29 Ratio	
14.	19,500 lb. Parabolic Rear Springs	
15.	Front and Rear Shock Absorbers	
16.	11R22.5 16 Ply tires, straight tread on front axle and mud and snow on the drive axle	
17.	8.25" X 22.5" 5 Hand Steel Wheels	
18.	Adjustable Steering Column	

<b>71 PASSENGER BUS CHASSIS SPECIFICATIONS</b>		<b>BIDDER SPECIFICATIONS</b>
19.	55 Degree Wheel Cut	
20.	4 Channel ABS Brakes with tone rings hub mounted and Zinc coated for corrosion resistance	
21.	Transmission Mounted Parking Brake, to be foot actuated with hand release in dash	
22.	Cruise Control	
23.	240 Amp Pad Mounted Alternator	
24.	750 Watt Block Heater with plug in mounted to the front bumper	
25.	3 Alliance Group 31 Batteries with 2280 cold-cranking amps	
26.	60 gallon fuel tank minimum capacity, meeting all requirements of FMVSS 301. An outside fuel filler to be provided.	
27.	Full Gauge Package to Include: Coolant Temp., Transmission Temp., Voltmeter, Tachometer, Speedometer, Odometer, Fuel Gauge, DEF Gage, (DEF and Fuel to be incorporated together)	
28.	OBD to be viewable in the dash with no equipment needed to read	
29.	Heated Fuel Water Separator with Warning Light in the Dash	
30.	Power steering	
31.	Front and rear Tow Hooks frame mounted and exposed, tow hooks must be visible at all times. Rear tow hooks cannot be behind rear bumper.	
32.	Chassis to be undercoated	
33.	Manufacturer's warranty/warranties for chassis, engine, axle, and drive train for a minimum of three years (Spec. 1) or two years (Spec. 2) REQUIRED. All warranty documents to be included at delivery.	

<b>71 PASSENGER BUS CHASSIS SPECIFICATIONS</b>		<b>BIDDER SPECIFICATIONS</b>
34.	Vendor must provide a service truck to do warranty repairs for the entire warranty period.	
35.	If repairs require the bus to be taken anywhere to be completed, the Vendor must provide drivers for pick-up and return.	
36.	List other pertinent chassis, engine, or axle specifications not addressed above:	

**71 PASSENGER SCHOOL BUSES  
BODY SPECIFICATIONS**

<b>71 PASSENGER BUS BODY SPECIFICATIONS</b>		<b>BIDDER SPECIFICATIONS</b>
1.	Conventional School Bus Body, Model Year 2019 (Spec. 1) or 2018 (Spec. 2)	
2.	71 Passenger Fully Seated	
3.	Specify body length (in inches)	
4.	Specify interior headroom (in inches)	
5.	14 gauge roof bows extended 3" below floor level	
6.	Passenger seats, specify back height (in inches)	
7.	Specify seat spacing (in inches) and furnish floor plan with measurements	
8.	6 way adjustable driver's seat with cloth and right side arm rest, bright orange driver seatbelt	
9.	Four one piece exterior rub rails, window level, seat level, floor level, and at bottom of the skirt	
10.	2" insulation in the body and ceiling panels	
11.	Cast booster pump for rear heaters, all hoses to be silicone based hoses with constant torque hose clamps	
12.	5/8" plywood sub-floor with marine grade coating	
13.	Black Koroseal flooring with ribbed center aisle and aluminum aisle strips	
14.	Black rubber entrance steps with white nosing	
15.	28.5" x 82" entrance door opening	
16.	Left- and right-hand entrance rails to be installed on stepwell entrance of bus	
17.	Electrically operated entrance door	

<b>71 PASSENGER BUS BODY SPECIFICATIONS</b>		<b>BIDDER SPECIFICATIONS</b>
18.	Preferred - Door to have an “in motion interlock” feature so the door cannot be opened while the bus is in motion to reduce potential of accidental opening – <i>SAFETY ITEM</i>	
19.	Vandal lock on all doors	
20.	Windshield to have minimum 1,380 inches of unobstructed view	
21.	Grip handles mounted on both A pillars	
22.	Cowl-mounted steps on both sides	
23.	2-speed wet arm windshield wipers with delay	
24.	Window opening and stop lines	
25.	2 push-out windows per side with alarms	
26.	Driver’s window with locks	
27.	Emergency Door: There shall be an emergency door located in the center rear of the bus.	
28.	Preferred - There shall be a device installed on the top of the emergency door that will automatically hold the door in the open position during emergencies and evacuation drills. – <i>SAFETY ITEM</i>	
29.	Preferred - Rear emergency door to have upper and lower glass. Rear door bottom window to have protective metal screen	
30.	Preferred - Rear door to have a lock system with an audible buzzer which will sound when latch is moved toward open position with ignition interlock. – <i>SAFETY ITEM</i>	
31.	6” x 30” sun visor over windshield and driver’s window	
32.	2 Transpec low-profile venting roof hatches with alarms	
33.	Backup alarm, minimum 112 db. – <i>SAFETY ITEM</i>	

<b>71 PASSENGER BUS BODY SPECIFICATIONS</b>		<b>BIDDER SPECIFICATIONS</b>
34.	Child Check System with red Warning Light that illuminates once bus is powered off. Alarm to sound once key is turned into the off position. If any door is opened before pushing the deactivation switch mounted in the rear of the bus, alarm must activate including the city horn, and flashing on/off of headlights until the door is closed and deactivation switch is pushed. – <i>SAFETY ITEM</i>	
35.	2 auxiliary fans, 1 center of windshield, 1 over driver's window	
36.	Driver's area heater/defroster/vent with automotive-style controls	
37.	36,000 BTU stepwell heater	
38.	2 passenger area floor-mounted 84,000 BTU heaters, 1 midship and 1 rear	
39.	Constant torque clamps on all heater hoses	
40.	Two 1/4-turn shutoff valves under the hood	
41.	Bus to be wired with multiplex wiring. Body and chassis BOTH to be multiplexed.	
42.	Fuse boxes to be waterproof to 5 meters. No exterior-mounted access doors for fuse panels. Bus to be equipped with self-resetting circuit breakers.	
43.	Halogen headlamps	
44.	Dual row dome lamps with 2 switches	
45.	Driver's dome lamp switched separately	
46.	Interior and exterior entrance door lamps	
47.	Flush mounted clearance lamps	
48.	8 way amber and red lights. Lights to be replaceable from the interior of the bus. Exterior replacement lights WILL NOT be accepted.	
49.	Electric stop arm	



<b>71 PASSENGER BUS BODY SPECIFICATIONS</b>		<b>BIDDER SPECIFICATIONS</b>
50.	Roof-mounted strobe lamp	
51.	Electric operated crossing arm	
52.	Frame mounted battery box with metal roller bearings on slide out tray	
53.	AM/FM/CD/interior PA and 6 speakers	
54.	Interior padded 6" x 30" rear view mirror	
55.	Heated remote exterior rearview mirrors	
56.	Heated cross view mirrors	
57.	Body to be undercoated	
58.	Yellow reflective school bus signs front and rear	
59.	Front and rear mud flaps	
60.	4" x 6" certificate holder	
61.	Driver's console storage noise suppression switch in driver's console	
62.	Driver's locking overhead storage	
63.	Cup holders in dash	
64.	Clipboard holder mounted under dash	
65.	Seon camera system TL4 with 3 camera heads, one front, one rear and one midship.	
66.	Radio ready	
67.	Bus Must Meet All FMVSS Standards, must include certification from Altoona testing, Kentucky Pole Test, and Colorado Rock Test. Bus must be certified in all three of those	
68.	Price to include, lettering, title work, license plates, state inspection, fluids, and delivery to the district with bus being "route ready."	

<b>71 PASSENGER BUS BODY SPECIFICATIONS</b>		<b>BIDDER SPECIFICATIONS</b>
69.	Manufacturer's warranty for body for a minimum of three years (Spec. 1) or two years (Spec. 2) REQUIRED. All warranty documents to be included at delivery.	
70.	Vendor must provide a service truck to do warranty repairs for the entire warranty period.	
71.	If repairs require the bus to be taken anywhere to be completed, the Vendor must provide drivers for pick-up and return.	
72.	List other pertinent body specifications not addressed above:	

All bids are to be submitted to the following address no later than 2:00 P.M. prevailing time on Tuesday, the 10th day of April, 2018:

ATTENTION: Tad DeRenzy, Assistant Superintendent  
Canton Union School District #66  
20 W. Walnut St.  
Canton, Illinois 61520

Bid Specifications and Instructions and Bid Forms will be available at the above address between the hours of 8:00 a.m. and 4:00 p.m. on regular school days.

**THE BOARD OF EDUCATION OF CANTON UNION SCHOOL DISTRICT NO. 66 RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS OR PARTS THEREOF WHICH ARE SEVERABLE AND RESERVES THE RIGHT TO WAIVE ANY INFORMALITIES OR TECHNICAL DEFECTS IN BIDS OR THE BIDDING PROCESS AS WILL SERVE THE BEST INTERESTS OF THE DISTRICT.**

## CERTIFICATIONS

The undersigned hereby affirms that:

\* He/She is a duly authorized agent of the vendor.

\* He/She has read and agrees to the request for bids.

I certify that I am submitting the following offers as my firm's bid. I understand by virtue of executing and returning with this bid this required response form, I further certify full, complete, and unconditional acceptance of the contents of this request for bids.

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City State ZIP: \_\_\_\_\_ Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### ANTI-COLLUSION CERTIFICATION OF COMPLIANCE

\_\_\_\_\_, being first duly sworn, deposes and says:  
(print name)

that he/she is \_\_\_\_\_ of \_\_\_\_\_,  
(owner, president, partner, etc.) (name of company)

the party making the foregoing proposal or bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantages against any other bidder or any person interested in the proposed contract.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SEXUAL HARASSMENT**

The undersigned hereby certifies that my firm has complied with the requirement of Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), as amended, with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into this contract. The Board of Education states that it is in compliance with said law.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATE OF ELIGIBILITY TO BID**

\_\_\_\_\_ (bidder), pursuant to Section 33E-11 of the Illinois Criminal Code of 1961, as amended, hereby certifies that neither he/she/its partners, officers, or owners of his/her/its business have been convicted in the past five (5) years of the offenses of bid-rigging under Section 33E-3 of the Illinois Criminal Code of 1961, as amended, and that neither he/she/its business has ever been convicted of the offense of bid-rotating under Section 33E-4 of the Illinois Criminal Code of 1961, as amended.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

DRUG FREE WORKPLACE CERTIFICATION

Pursuant to 30 ILCS 580/1 *et seq.* ("Drug Free Workplace Act"), the undersigned certifies to the Board of Education it will provide a drug-free workplace by:

1. Publishing a statement: A. notifying employees that unlawful manufacture, distribution, possession, or use of a controlled substance, including cannabis, is prohibited in the Contractor's workplace; B. specifying actions that will be taken against employees for violations of this prohibition; C. notifying employees that, as a condition of employment on this contract, employees will: 1. abide by the terms of the statement, 2. notify the Contractor of any criminal drug statute conviction for a violation occurring in the workplace, no later than five (5) days after such conviction.

2. Establishing a drug-free awareness program to inform employees about: A. the dangers of drug abuse in the workplace; B. the Contractor's policy of maintaining a drug-free workplace; C. available drug counseling, rehabilitation, and employee assistance programs; D. penalties that may be imposed upon employees for drug violations.

3. Making it a requirement to give a copy of the statement in subsection "1" to each employee engaged in performance of the contract, and posting it in a prominent workplace location.

4. Notifying the District within ten days after receiving notice in subsection "1", paragraph "C", part "2", from an employee, or otherwise receiving actual notice of such conviction.

5. Imposing a sanction or requiring participation by a convicted employee, in a drug abuse rehabilitation program, as required by Section 5 of the Drug Free Workplace Act.

6. Assisting employees in selecting a course of action in the event drug counseling, treatment, and/or rehabilitation is required, and indicating that a trained referral team is in place.

7. Making a good-faith effort to maintain a drug-free workplace through implementation of Section 3 of the Drug Free Workplace Act.

Failure to abide by this Drug Free Workplace Certification will subject the contractor to penalties set forth in Sections 6, 7, and 8 of the Drug Free Workplace Act.

For: \_\_\_\_\_ By: \_\_\_\_\_  
(company name) (signature)

Its: \_\_\_\_\_ Date: \_\_\_\_\_  
(owner, president, partner, etc.)